

ANNUAL ORGANIZATIONAL MEETING

TIME: 12:00 P.M. February 27, 2019

PLACE: Board Room of the Linden Roselle Sewerage Authority

PURPOSE: To elect Officers of the Board and appoint Professional Consultants

CALL TO ORDER

Vice Chairman announced that public notice of time and date of the Organizational Meeting has been duly executed in accordance with the Open Public Meeting Act at least 48 hours prior to the meeting. Notification was given to The Progress, the Home News Tribune, and to the municipal Clerks of Linden and Roselle for posting in a public place.

Present: Jamel Holley, Vice-Chairman; Edward Mikolajczyk, Treasurer; Derek Armstead, Secretary; Ralph Strano, Member; James Moore, Alternate Member;

Absent: Mr. Atkins, Alternate Member;

Attending: David G. Brown, Executive Director; Jeffrey A. Williams, Superintendent; Tom Laustsen, CDM Smith;

Visitors: Craig Halloran, Linden resident and Anthony Esposito, Roselle resident.

MOTION: Upon motion of Mr. Strano, seconded by Mr. Mikolajczyk, the Board unanimously approved Agenda set forth below.

ELECTION OF OFFICERS

The Nominating Committee Mr. Armstead proposed the following Slate of Officers for the year 2019.

Mr. Strano, Chairman;	Mr. Holley, Vice Chairman;
Mr. Mikolajczyk, Treasurer;	Mr. Armstead, Secretary;

MOTION: Upon motion of Mr. Armstead, seconded by Mr. Strano, the Board unanimously approved Resolution #07-19 (attached) and accepted the following Slate of Officers for 2019.

RECORDED VOTE:	Mr. Holley - Yes;	Mr. Mikolajczyk - Yes;
	Mr. Strano - Yes;	Mr. Armstead - Yes;

APPOINTING ACTING VICE-CHAIRMAN

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Board unanimously approved the Resolution to appoint Mr. Armstead to serve as Acting Vice-Chairman for a one year term to preside at meetings for the Board of Commissioners when the Chairman and Vice-Chairman are not present or are disqualified. (Resolution #07A-19 attached)

RECORDED VOTE:	Mr. Strano - Yes;	Mr. Holley - Yes;
	Mr. Mikolajczyk - Yes;	Mr. Armstead - Yes;

PROFESSIONAL SERVICES

Awarding Annual Professional Engineering Services

The Executive Director is recommending that the Board award the contract to provide Annual Engineering Services in 2019-2020 for the amount of not to exceed \$113,310 to CDM Smith.

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Board unanimously approved the Resolution and the recommendation of the Executive Director that CDM Smith be awarded the contract as the Authority's Annual Engineering Consultant in 2019-2020 for the amount of not to exceed \$113,310. (Resolution #08-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Qualifying Consultants for General Engineering Services

MOTION: Upon motion of Mr. Holley, seconded by Mr. Armstead, the Board unanimously approved the Resolution for Qualification of Consultants for General Engineering Services qualifying those Consultants who submitted proposals. (Resolution #09-19 attached).

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Qualifying Consultants for Water Quality Services

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Board unanimously approved the Resolution for Qualification of Consultants for Water Quality Services qualifying those Consultants who submitted proposals. (Resolution #10-19 attached).

Awarding Professional Water Quality Consultant Services

The Executive Director is recommending that the Board award the contract for Water Quality Consultant Services to Mott MacDonald in the sum of \$18,000.

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Board unanimously approved the Resolution and the recommendation of the Executive Director that Mott MacDonald be awarded the contract for Water Quality Consultant Services for the amount of not to exceed \$18,000. (Resolution #11-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Qualifying Firms for Professional Legal Services

MOTION: Upon motion of Mr. Holley, seconded by Mr. Armstead, the Board unanimously approved the Resolution qualifying those firms who submitted proposals. (Resolution #12-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Awarding Professional Legal Services

The Executive Director is recommending to award a Professional Legal Services contract to Bertone Piccini, LLP in the amount of not to exceed \$70,000 for Annual Legal Services in 2019-2020 and that the Law Firm of Weiner Law Group, LLP be awarded a contract for transition of outstanding projects for a not to exceed amount of \$30,000.

MOTION: Upon motion of Mr. Holley to approve the recommendation of the Executive Director that the Law Firm of Bertone Piccini, LLP be awarded a contract for Annual Legal Services in 2019-2020 for a not to exceed amount of \$70,000 and that the Law Firm of Welner Law Group, LLP be awarded a contract for transition of outstanding projects for a not to exceed amount of \$30,000. **MOTION DID NOT CARRY**

RECORDED VOTE: Mr. Strano - No; Mr. Holley - Yes;
Mr. Mikolajczyk - No; Mr. Armstead - No;

MOTION: Upon motion of Mr. Holley, second by Mr. Armstead, the Board unanimously approved to Amend Resolution #13A-19 for the amount of \$100,000 to be awarded to Law Firm of Bertone Piccini, LLP (Resolution #13A-19 attached).

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

MOTION: Upon motion of Mr. Holley, second by Mr. Armstead, the Board unanimously approved as Amended Resolution #13A-19 that the Law Firm of Bertone Piccini, LLP be awarded a contract for Annual Legal Services in 2019-2020 for a not to exceed amount of \$100,000. (Resolution #13A-19 attached).

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Information Technology Consulting Services

The Executive Director is recommending to award the contract for Information Technology Consultant Services to Aton Computing in the sum of not to exceed of \$12,240.

MOTION: Upon motion of Mr. Holley, seconded by Mr. Armstead, the Board unanimously approved the Resolution and the recommendation of the Executive Director to use Aton Computing Inc. as the Authority's Information Technology Consultants for the contract amount of not to exceed \$12,240 in 2019-2020. (Resolution #14-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Awarding Professional Safety Consultant Services

The Executive Director is recommending to award the contract for Professional Safety Consultant Services in 2019-2020 to T&M Associates, for a not to exceed amount of \$18,180.

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Board unanimously approved the Resolution and the recommendation of the Executive Director to award an Annual Services Contract for Safety Consultant Services in 2019 - 2020 to T&M Associates in the sum of not to exceed of \$18,180. (Resolution #15-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

LINDEN ROSELLE SEWERAGE AUTHORITY
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Awarding Bond Counsel Services

The Executive Director is recommending to award the contract for Bound Counsel Services to Gibbons P.C., for a not to exceed amount of \$20,000.

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Board unanimously approved the Resolution and the recommendation of the Executive Director to award a Bond Counsel Services to Gibbons P.C., in the sum of not to exceed of \$20,000. (Resolution #16-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

ORGANIZATIONAL RESOLUTIONS FOR ADOPTION

Designated signatures for Authority checks -

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the following persons are designated to sign Authority's checks: Mr. Strano, Chairman; Mr. Holley, Vice Chairman; Mr. Mikolajczyk, Treasurer; Mr. Armstead, Secretary and Mr. David G. Brown II, Executive Director. In addition Authority's Alternate Member Mr. Atkins and Mr. Moore are designated when properly acting as Chairman, Vice Chairman, Secretary or Treasurer in that individual officer's absence. (Resolution #17-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Designated signatures for payment of salaries and wages -

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Executive Director is authorized and designated to sign such checks; and that in his absence the Authority's Chairman, Vice Chairman, Treasurer, or Secretary are authorized and designated as such signatory. Alternate Board Members are not authorized to sign unless they are acting as a Secretary, Treasurer, Vice-Chairman or Chairman. (Resolution #18-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes

Designated Banks -

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Board unanimously approved the Resolution designating the Authority's depository banks as Northfield Bank and US Bank as Trustee under the Trust Agreement dated June 7, 1984. (Resolution #19-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes

Newspapers -

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Board unanimously approved the Resolution designating The Local Source, The Star Ledger and Home News Tribune as the Authority's official newspapers. (Resolution #20-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Adjournment - Upon motion of Mr. Mikolajczyk, seconded by Mr. Holley, the Organizational Meeting was adjourned at 12:22 P.M.

Submitted by: Urszula Luzny, Board Secretary

THE LINDEN ROSELLE SEWERAGE AUTHORITY

The minutes of the regular meeting held on Wednesday, February 27, 2019 commenced thereafter an Organizational Meeting at 12:24 P.M. in the office of the Linden Roselle Sewerage Authority.

Chairman Strano announced that the Public Notice of time and date of the Public Meeting has been duly executed in accordance with the Open Public Meeting Act, P.L., 1975, Ch. 231, notification being mailed 12/28/18 to the Local Source, Star Ledger, Home News Tribune, and to the municipal clerks of Linden and Roselle for posting in a public place.

Present: Ralph Strano, Chairman; Jamel Holley, Vice Chairman; Edward Mikolajczyk, Treasurer; Derek Armstead, Secretary; James Moore, Alternate Member

Absent: Reginald Atkins, Alternate Member

Attending: David G. Brown II, Executive Director; Jeffrey A. Williams, Superintendent; Tom Laustsen, CDM Smith Co.

Visitor: Craig Halloran, Linden resident and Anthony Esposito, Roselle resident

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Board unanimously approved the Agenda set forth below.

Recorded Vote: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Board unanimously approved the minutes of the January 23, 2019 Regular Board Monthly Meeting.

Recorded Vote: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

MOTION: Upon motion of Mr. Holley seconded by Mr. Mikolajczyk, the Board unanimously approved the minutes of the January 23, 2019 Executive Session.

Recorded Vote: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

MOTION: Upon motion of Mr. Mikolajczyk, seconded by Mr. Holley, the Board unanimously accepted Treasury Report as read.

Recorded Vote: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

BUSINESS AGENDA

Addendum to the Use and Occupancy Agreement for the Licensing of Real Property

The Executive Director stated that Aries and LRSA entered into an Option Agreement through which Authority has granted Aries an option to enter into a Use and Occupancy Agreement with LRSA, of which Authority would convey to Aries an irrevocable license to use the licensed property to process biosolids in an environmentally efficient manner in connection with a new facility planned for the licensed property.

BUSINESS AGENDA (continued)

MOTION: Upon motion of Mr. Holley, seconded by Mr. Armstead, the Board unanimously approved Addendum to the Use and Occupancy Agreement for the Licensing of Real Property with Aries and the Shared Services Agreement with the City of Linden in order to facilitate Aries' commitment of additional resources for the benefit of the City and Authority. (Resolution #21-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

New Jersey American Water Agreement Amending Right of Way and Easement

The Executive Director stated that New Jersey American Water Company needs right of way and easement in order to facilitate a project by the City of Linden to construct Improvements to Grasselli Road by erecting a Bridge and Raised Roadway for which the Authority had granted easements to the City. A portion of the water main as originally installed needs to be relocated to another portion of the Authority's property. Upon review by Authority's Engineer it was determined that it adequately addresses his engineering concerns, therefore the Executive Director recommends approval to amend right of way and easement to New Jersey American Water Company, Inc.

MOTION: Upon motion of Mr. Holley, seconded by Mr. Armstead, the Board unanimously approved Agreement Amending Right of Way and Easement with New Jersey American Water. (Resolution #22-19 attached).

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Recommendation for Blue Apron Permit Modification

Executive Director stated that Blue Apron has applied for an Industrial Discharge Permit modification in accordance with the requirements of the Authority's Rules and Regulations. The facility had been issued a Consent Order to control their pH discharge. As a result, Blue Apron has installed pH neutralization and Oil and Grease pretreatment systems. The DSN001 sampling site has subsequently been moved to accommodate the new pretreatment system. The draft permit was subject to a 30 day public comment. No comments were received. Therefore the Executive Director and Staff are recommending that the Board approve issuance of an Industrial Discharge Permit Modification to Blue Apron.

MOTION: Upon motion of Mr. Holley, seconded by Mr. Armstead the Board unanimously approved recommendation of the Executive Director and Staff to issue an Industrial Discharge Permit Modification to Blue Apron. (Resolution #23-19 attached).

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

EXECUTIVE DIRECTOR'S REPORT

The Executive Director presented to the Board his monthly report (see attached report). No questions of the Executive Director's report.

SUPERINTENDENT'S REPORT

Superintendent presented to the Board his monthly report (see attached report). No questions of the Superintendent's report.

BIDS AND PURCHASES

Authorization to Ratify and Confirm Emergency Water Main Repair

The Executive Director stated that on January 2, 2019 Authority experience a Water Main Break near the Gravity Thickener building. This break shut down the gravity thickeners and threatened to shut the Hudson building down due to the loss of water for the building. After solicitation of contractors, Tom Krutis Excavating, Inc. was authorized to perform water emergency line repair for the total amount of \$18,274.00. Therefore, the Executive Director and Staff are recommending the Board ratify and confirm the water line repair for the amount of \$18,274.00 to Tom Krutis Excavating, Inc.

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Board unanimously approved Resolution authorizing to Ratify and Confirm Water Line Repair to Tom Krutis Excavating, Inc. in the amount of \$18,274.00 (Resolution #24-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Authorizing Purchase of V-13 Sludge Transfer Pump

The Executive Director stated that the Authority needs to purchase the V-13 Sludge Transfer Pump, which is worn out beyond repair. It is more cost effective to purchase a complete pump. After solicitation of quotes, Hisco Pump Inc. provided the lower quote for an amount not to exceed \$11,040.00. Therefore the Executive Director and Staff are recommending the Board authorize purchase of V-13 Sludge Transfer Pump from Hisco Pump Inc.

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Board unanimously approved Resolution authorizing purchase of V-13 Sludge Transfer Pump from Hisco Pump, Inc. in the amount of \$11,040.00 (Resolution #25-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Authorize Amendment No.2 to Contract with T&M for Professional Engineering Services

The Executive Director stated that at the Board Meeting of August 22, 2018, T&M Associates was awarded a contract for Design & Bid Services for Phase V Buildings Improvement Project. Furthermore, due to additional tasks necessary in conjunction with the both the application to the New Jersey Infrastructure Bank for project funding and the inclusion of the required supplementary documentation in the final plans and specifications, T&M Associates submitted Change Order No.2 for an amount of \$12,072.23. Therefore, the Executive Director and Superintendent are recommending that the Board award contract Amendment No.2 in the amount of \$12,072.23 for additional scope of work with T&M Associates for a total not to exceed contract amount of \$178,604.72.

MOTION: Upon motion of Mr. Holley, seconded by Mr. Armstead, the Board unanimously approved Resolution authorizing Amendment No.2 of contract for additional scope of work to T&M Associates in the amount of \$12,072.23, increasing the contract to a total not to exceed amount of \$178,604.72. (Resolution #26-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Authorize to Award a Contract Extension to Furnish and Deliver Liquid Sodium Permanganate

The Executive Director is seeking authorization to extend a contract to furnish and deliver liquid sodium permanganate with Univar USA Inc. for a one year period commencing April 1, 2019 at

BIDS AND PURCHASES (continued)

Authorize to Award a Contract Extension to Furnish and Deliver Liquid Sodium Permanganate (cont.)

a price of \$22.10 per gallon for a total not to exceed amount of \$64,000. The NJ Local Public Contracts Law allows for the extension of a contract by the mutual agreement of the parties as long as the terms and condition of the contract remain substantially the same. Therefore, the Executive Director and Staff are recommending that the Board award a contract extension to Univar USA Inc., in the amount of not to exceed \$64,000.00 to furnish and deliver liquid sodium permanganate at a price of \$22.10 per gallon for a one year period commencing April 1, 2019.

MOTION: Upon motion of Mr. Holley, seconded by Mr. Armstead, the Board unanimously approved to amend a Resolution authorizing a contract extension to Furnish and Deliver of Liquid Sodium Permanganate to Univar USA Inc., at a price of \$22.10 per gallon for a total not to exceed amount of \$64,000 for a one year period, through March 31, 2019. (Resolution #27-19 attached).

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

MOTION: Upon motion of Mr. Holley, seconded by Mr. Armstead, the Board unanimously approved Resolution as amended authorizing a contract extension to Furnish and Deliver of Liquid Sodium Permanganate to Univar USA Inc., at a price of \$22.10 per gallon for a total not to exceed amount of \$64,000 for a one year period, commencing April 1, 2019. (Resolution #27A-19 attached).

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Award an Extraordinary Unspecifiable Services Contract for Blower Maintenance

The Executive Director stated that a contract for the programming of the Neuros master control panel in order to redirect the air flow, which will reduce the number of blower cores needed and thereby reduce electricity costs is in the best interest of the Authority. Therefore, the Executive Director and Superintendent are recommending that the Board award a contract to APG-Neuros for this service in the amount not to exceed \$12,750.

MOTION: Upon motion of Mr. Armstead, seconded by Mr. Mikolajczyk, the Board unanimously approved Resolution awarding an Extraordinary Unspecifiable Services Contract to APG-Neuros Corporation for blower maintenance services to upgrade master control panel in the amount of not to exceed \$12,750.00. (Resolution #28-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Award of Contract for Engineering Design and Bid for Flood Mitigation Improvements Project

The Executive Director stated that Authority requested a proposal from Alaimo Group to provide Design and Bid Services for Flood Mitigation Improvements Project. Alaimo Group has submitted a proposal for these services in the amount of \$460,000. This matter was discussed at the last month meeting to ensure that the contract amount proposed was within the cost estimate. The Authority's Engineer based upon further review and verification of additional work for this project concurred with the cost for these services proposed by Alaimo Group. Therefore, the Executive Director recommends that the Board award a contract to Alaimo Group for Engineering Design & Bid Services for Flood Mitigation Improvements in the amount not to exceed \$460,000.

BIDS AND PURCHASES (continued)

Award of Contract for Engineering Design and Bid for Flood Mitigation Improvements Project (cont.)

MOTION: Upon motion of Mr. Holley, seconded by Mr. Armstead the Board unanimously approved Resolution awarding a Contract for Engineering Design and Bid Services for Flood Mitigation Improvements Project to Alaimo Group for in the amount of not to exceed \$460,000.00. (Resolution #03-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

ENGINEERS REPORT

No questions of the Engineer's report.

PUBLIC COMMENT

Linden resident, Craig Halloran asked in regards modification of Blue Apron's permit is that in respond to a small plant that have put in to process Oil and Grease? The Executive Director responded that they put pretreatment program in their facility. Mr. Halloran asked if Univar USA Inc. is the only bidder to supply liquid sodium permanganate. The Superintendent stated that this is not a new bid, it was done two years ago allowing an extension period as permitted by the State Contracts Law. The Executive Director recommended to call the office during the day and talk to Purchasing Manager for the details.

Roselle resident, Anthony Esposito asked in regards to the Blue Apron permit. Does the Authority follow up and validates that the situation has been mitigated, therefore the permit is issued. The Executive Director stated that couple of years ago they received the permit, this is just a modification to the permit and Authority does go to the facility for inspection, take samples, check for oil and grease, of which that was the problem.

BILLS AND CLAIMS

Certification and recommendation received from the Executive Director, Purchasing/Contract Manager, and Financial Manager.

Operating Fund

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk the Board unanimously approved payment of the Operating Bills in the amount of \$635,969.49 (Resolution attached).

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Renewal and Replacement Fund

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk the Board unanimously approved payment of the Renewal and Replacement Bills in the amount of \$87,921.02 (Resolution attached).

RECORDED VOTE: Mr. Strano - Yes; Mr. Holley - Yes;
Mr. Mikolajczyk - Yes; Mr. Armstead - Yes;

Mr. Holley left meeting at 12:56 PM

EXECUTIVE SESSION

MOTION: Upon motion of Mr. Mikolajczyk, seconded by Mr. Armstead the Board unanimously approved the Resolution to hold an Executive Session to discuss "Legal Matters" and any other matters as may come before the Members.
(At 12:56 P.M., Resolution #02E-19 attached).

RECORDED VOTE: Mr. Strano - Yes; Mr. Armstead - Yes;
Mr. Mikolajczyk - Yes;

Mr. Moore left the meeting at 1:05 PM

MOTION: Upon motion of Mr. Holley, seconded by Mr. Armstead, the Executive Session was closed 1:25 P.M. and the regular business meeting resumed.

RECORDED VOTE: Mr. Strano - Yes; Mr. Armstead - Yes;
Mr. Mikolajczyk - Yes;

Meeting open to the public.

The following action has to be taken:

MOTION: Upon motion of Mr. Armstead, seconded by Mr. Mikolajczyk, the Board unanimously approved Resolution allowing JVM Sales to expand their building by building the dock over Authority's Main Sewer Interception Line. (Resolution #29-19 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Armstead - Yes;
Mr. Mikolajczyk - Yes;

ADJOURNMENT

MOTION: Upon motion of Mr. Armstead, seconded by Mr. Mikolajczyk, the meeting was adjourned at 1:27 P.M. and it was ordered that the monthly Board Meeting of the LRSA be held on Wednesday, March 27, 2019 at 12:00 P.M. in the office of the Authority.

RECORDED VOTE: Mr. Strano - Yes; Mr. Armstead - Yes;
Mr. Mikolajczyk - Yes;

THE LINDEN ROSELLE SEWERAGE AUTHORITY

MONTHLY RECEIPTS

January 1, 2019 - January 31, 2019

REVENUE FUND

Non-Major User

City of Linden 69,666.58

Municipality

0.00

Major Industry Users

0.00

Miscellaneous

Blue Apron (Fine for Rules Violation) 1,000.00

ST Linden Terminal - (Easement) 1,900.77

Total Revenue Fund \$72,567.35

OPERATING FUND

PR II/GAR Tremley Property (Reimbursement) 5,860.28

Aries Clean Energy (Reimbursement) 97,861.38

Northfield Transfer 500,000.00

Total Operating Fund \$603,721.66

PR II/GAR TREMEY PROPERTY TWO URBAN RENEWAL, LLC

ESCROW ACCOUNT

Beginning Balance as of 01/01/19 78,140.71

Negotiations & Agreement for Easements/Licenses 5,860.28

Ending Balance as of 01/31/19 \$72,280.43

**LINDEN ROSELLE SEWERAGE AUTHORITY
EXECUTIVE DIRECTOR'S REPORT
February 27, 2019**

DEPARTMENTS

A. MONITORING DEPARTMENT

1. All Annual Sludge Reports were filed on time with the NJDEP and EPA.
2. The application for the Sub Chapter 8 Air Permit for the two (2) emergency generators was filed February 5, 2019.
3. Annual CWEA Report was filed January 23, 2019.
4. TWA signed and released to Greek Development on February 11, 2019.
5. PSEG Effluent Reuse is up from an average of 3.43 MG in 2017 to 3.62 MG in 2018.
6. The rainfall for January 2019 was 3.41".
7. Hazardous Communication Training completed on and the new safety manuals were issued.

B. BUSINESS DEPARTMENT

1. Revenue

Residential billing revenue in the amount of \$69,666.58 was received in January 2019 along with \$4,404.60 in interest payments and \$6,320.55 in prepayments.

2. Expenses

Currently O & M Expenses YTD as of December 31, 2018 is \$9,066,406 or approximately 96% of the total annual budget for O & M. This results indicates that O&M will contribute in excess of \$370,000 to surplus for 2018.

3. Administration & Purchasing

Completed and posted NJOSH 300A summary of work injuries and illnesses. Also issued 1099's for 2018 Fiscal Year

Respectfully submitted,


David G. Brown II
Executive Director

Superintendents Report to the Board

February 27, 2019

Highlighting Departments

Operations:

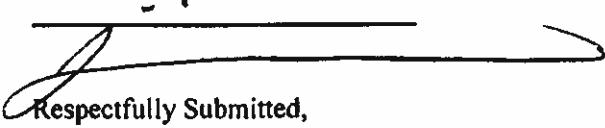
1. Plant performance – We had the following exceedances for TSS 7 day maximum 49 mg/l allowed 45 mg/l% removal 80% vs 85% along with 7-day max for kg/d 9,002 vs 2890. This was due to very high flows in January. We averaged over 14 MGD for the month with 3.41 inches of rain. Max peak flow for the month was over 30 MGD.
2. We are still seeing higher than normal BOD influent readings both in concentration and loading.
3. We Barged in January.
4. We are still running more blower cores than normal due to high BODs.
5. The surface skimmer on the Gravity Sludge thickener broke off in early January.
6. Due to cold weather the primary flights froze and were off line on 1/31 on the overnight shift.

Maintenance:

1. Performed Monthly Preventive Maintenance, electrical safety checks and normal packing maintenance.
2. Worked on Waste Gas Burner.
3. Worked on the DOL deficiencies replaced grading and installed ladders at digester and GBT buildings.
4. Worked on Heat exchanges.
5. Had Combustion test done on Heat exchangers?
6. Worked on Gravity thickener when skimmer arm rotted off and fell into tank.
7. Repaired 4 heaters in blower basement.
8. Unclogged several seal water lines.
9. Transformer went bad at the barge building repaired by PSEG.
10. Machined shaft sleeve for Digester Pump.
11. Assisted the replacement of the Harmonic filters for Blowers.

Laboratory:

1. The AA does not meet the new required detection limits it will have to be replaced, we are looking at an ICP-AES (inductively coupled plasma atomic emission spectroscope) to replace it.
2. The TOC is due to be installed February 25.
3. Mercury samples were sent to outside lab and the results came back as Non-Detect.
4. All monthly quality controls were completed and all First quarter QA was completed.
5. Bioassay is due to start week of February 25.


Respectfully Submitted,
Jeffrey A. Williams
Superintendent

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #02E-19

EXECUTIVE SESSION

WHEREAS, THE Linden Roselle Sewerage Authority has determined at a meeting of February 27, 2019 to which the public is admitted, that it is necessary to **exclude the public** from a portion of that said meeting for the following reasons;

The Authority will discuss:

**Legal Matters
and
Any other matters as may come before the Members**

NOW, THEREFORE BE IT RESOLVED, that this meeting be closed to the public until such discussion will be made available to the public within thirty (30) days, unless it is determined by the Authority that disclosure of those Minutes would defeat the intent and purpose of N.J.S.A. 10:14-12(b).

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 27, 2019.



Derek Armstead, Secretary