

## **NOVEMBER 22, 2016**

Public comments will be permitted for those specific resolutions to be removed from consent approval.

Please read the synopsis of the resolutions, which have been prepared by the Authority's Staff. Each is informative and self-explanatory. However, if you wish to address a specific resolution, the Board will entertain questions on it.

### **RESOLUTIONS**

#### **Executive Session Resolution #11E-16**

- 1. Resolution to award a contract for Insurance Brokerage and Consulting Services to Acrisure, LLC - #46-16**
- 2. Resolution to award a contract for Payroll Services to ADP for an amount not to exceed \$10,500 - #47-16**

### **APPROVAL FOR PAYMENTS**

- 1. By Motion and "O&M Resolution", there is an Operating Fund Payment in the total amount of \$505,809.00**
- 2. By Motion and "R&R Resolution", there are payments from the Authority's Renewal and Replacement Fund totaling of \$146,000.00**

# RENEWAL AND REPLACEMENT "R&R" BILLS SUMMARY

Meeting of November 22, 2016

<u>PROJECT</u>	<u>PAYEE</u>	<u>AMOUNT</u>
Renovation of Primary Clarifier Sludge Collection System – Application #3	Spectraserv	\$143,080.00
LRSA Retainage for Renovation of Primary Clarifier Sludge Collection System – Application #3	LRSA Retainage	<u>\$ 2,920.00</u>
	Total	\$146,000.00

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #11E-16**

**EXECUTIVE SESSION**


**WHEREAS**, THE Linden Roselle Sewerage Authority has determined at a meeting of November 22, 2016 to which the public is admitted, that it is necessary to **exclude the public** from a portion of that said meeting for the following reasons;

The Authority will discuss:

**Personnel Matters  
and  
Any other matters as may come before the Members**

**NOW, THEREFORE BE IT RESOLVED**, that this meeting be closed to the public until such discussion will be made available to the public within thirty (30) days, unless it is determined by the Authority that disclosure of those Minutes would defeat the intent and purpose of N.J.S.A. 10:14-12(b).

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on November 22, 2016.

  
Robert Sadowski, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #46-16**

**AWARDING A CONTRACT FOR INSURANCE BROKERAGE AND CONSULTANT SERVICES**

**WHEREAS**, there exists a need by the Linden Roselle Sewerage Authority for Insurance Brokerage and Consultant Services to procure insurance coverage and provide consulting services related thereto; and


**WHEREAS**, the Authority has instituted a policy to solicit proposals for such services pursuant to a Fair and Open process in accordance with N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Board Members have reviewed a memorandum recommending the award of a contract to Acrisure, LLC to provide these service to be in the best interest of the Authority; the said Acrisure, LLC having submitted a response to a Request for Qualifications in a fair and open process under N.J.S.A. 19:-44A-20.4 et seq.; and the Members having reviewed said recommendation have determined the contract award to be in the Authority's best interest.

**NOW THEREFORE, BE IT RESOLVED**, by the Linden Roselle Sewerage Authority as follows:

1. The Chairman and Secretary are authorized and directed to execute an agreement with Acrisure, LLC whose office is located at 1460 Route 9 North, Suite 310, Woodbridge, New Jersey, 07095, on behalf of the Authority. The contract is to be awarded for a one year period, with the option to extend for two one year periods, at the discretion of the Authority, for a maximum contract term of three years, in accordance with N.J.S.A. 40A:11-15 (6).
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service", in accordance with N.J.S.A. 40A:11-5 (1) (m).
3. The Authority will not pay Acrisure, LLC, pursuant to the agreement, as Acrisure, LLC will be compensated by commissions received from the insurance carriers for any insurance policies procured on behalf of the Authority.
4. A notice of this action shall be printed once in the Local Source.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on November 22, 2016.

  
Robert Sadowski, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #47-16**

**AUTHORIZING THE AWARD OF A CONTRACT FOR THIRD PARTY PAYROLL  
DISBURSEMENT**

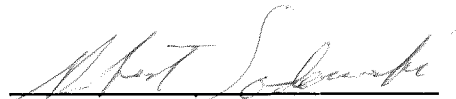
**WHEREAS**, there exists a need by the Linden Roselle Sewerage Authority for the services of a vendor to provide third party payroll disbursement processing services for 2017; and

**WHEREAS**, the Members have reviewed the memorandum of the Executive Director and Purchasing Manager recommending that after solicitation of quotes, such services be provided by Automatic Data Processing Services, Inc. (ADP) for a contract amount of not to exceed \$10,500.00; and

**WHEREAS**, the Certifying Finance Officer has certified that there are sufficient funds available in the Authority's 2017 budget for said contract in Account No. 01-100-7540 (Payroll Services) as evidenced by the Certification of Funds attached; and

**NOW THEREFORE, BE IT RESOLVED**, that the Chairman and Secretary are authorized and directed to execute a contract with ADP Inc. for payroll processing services for the sum of not to exceed \$10,500.00 for the year 2017.

I certify that the foregoing is a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on November 22, 2016.

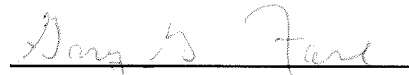
  
Robert Sadowski, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2017 Budget (Account No. 01-100-7540 "Payroll Services") for payroll processing services with Automatic Data Processing Services, Inc. (ADP) in the sum of not to exceed \$10,500.00

DATED: November 22, 2016

  
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Gary G. Fare  
Certifying Finance Officer