

**May 23, 2018**

Public comments will be permitted for those specific resolutions to be removed from consent approval.

Please read the synopsis of the resolutions, which have been prepared by the Authority's Staff. Each is informative and self-explanatory. However, if you wish to address a specific resolution, the Board will entertain questions on it.

## **RESOLUTIONS**

### **Executive Session Resolution #05E-18**

1. Certifying to the New Jersey Local Finance Board that each Member has reviewed the 2017 Audit Report and specifically the "General Comments and Recommendations" section and executed a group affidavit to that effect - **#30-18**
2. Resolution authorizing payment and issuance of 2018 sewer bill refund checks by Trustee upon approval of the Executive Director **#31-18**
3. Resolution approving First Amendment to Site Access Agreement with Exxon Mobil **#32-18**
4. Resolution ratifying and confirming purchase of Biological Enhancer (BAE) from JSH International, LLC, in the sum of \$17,493 **#33-18**
5. Resolution authorizing purchase of Equipment for the Ultraviolet (UV) Disinfection System from Suez Treatment Solutions Inc., in the amount of \$13,576.10 **#34-18**
6. Resolution authorizing a contract to Instrument Technology Systems of Pumping Services Inc. for the Support and Maintenance of the Supervisory Control and Data Acquisition (SCADA) system on as needed basis not to exceed \$10,000 **#35-18**
7. Resolution awarding a one year contract for Removal, Barge Transport and Disposal of Sludge to Spectraserv, Inc. on its bid of \$1,826,880.00 consisting of 48,000 wet tons at \$38.06 per wet ton **#36-18**
8. Resolution authorizing Change Order Number 3 to the Main Street Pumping Station Improvements Project in the total amount of \$1,629.64 bringing the total contract amount of \$679,047.14 to Coppola Services, Inc. **#37-18**

### **APPROVAL FOR PAYMENTS**

1. By Motion and "O&M Resolution", there is an Operating Fund Payment in the total amount of **\$933,854.24**
2. By Motion and "R&R Resolution", there are payments from the Authority's Renewal and Replacement Fund totaling of **\$182,385.70**

**RENEWAL AND REPLACEMENT “R&R” BILLS  
SUMMARY**

**Meeting of May 23, 2018**

<b><u>PROJECT</u></b>	<b><u>PAYEE</u></b>	<b><u>AMOUNT</u></b>
<b>Furnish &amp; Install Fence Plus Gates.</b>	<b>Consolidated Steel</b>	<b>\$153,983.00</b>
<b>Engineering Services for the Study Phase of Bldg. Improvements Phase V</b>	<b>T&amp;M Associates</b>	<b>\$ 24,563.70</b>
<b>Engineering &amp; O&amp;M Services for Construction Phase Main St. Pump Station Improvements</b>	<b>CDM Smith</b>	<b>\$ 3,264.00</b>
<b>Engineering Services Related to Flood Mitigation Evaluation 12/31/17 – 4/14/18</b>	<b>CDM Smith</b>	<b>\$ 575.00</b>
	<b>TOTAL</b>	<b>\$182,385.70</b>

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #05E-18**

**EXECUTIVE SESSION**

**WHEREAS, THE** Linden Roselle Sewerage Authority has determined at a meeting of May 23, 2018 to which the public is admitted, that it is necessary to **exclude the public** from a portion of that said meeting for the following reasons;

The Authority will discuss:

**Personnel Matters**

**and**

**Any other matters as may come before the Members**

**NOW, THEREFORE BE IT RESOLVED**, that this meeting be closed to the public until such discussion will be made available to the public within thirty (30) days, unless it is determined by the Authority that disclosure of those Minutes would defeat the intent and purpose of N.J.S.A. 10:14-12(b).

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on May 23, 2018.

  
Emerito Ruiz Jr., Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #30-18**

**BOARD AUDIT REVIEW & CERTIFICATION**

**DECEMBER 31, 2017 AUDIT REPORT**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local Authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2017 has been completed and filed with the City of Linden and Borough of Roselle pursuant to N.J.S.A. 40A:5A-15, and

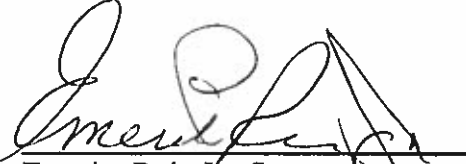
**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each Member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the Members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

**NOW THEREFORE BE IT RESOLVED**, that the governing body of the Linden Roselle Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body Member has personally reviewed the annual audit report for the fiscal year ended December 31, 2017, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid Group Affidavit, accompanied by a certified true copy of this Resolution.

**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON MAY 23, 2018.**

  
Emerito Ruiz Jr., Secretary

**LOCAL AUTHORITIES**  
**GROUP AFFIDAVIT FORM**

**PRESCRIBED BY**  
**THE NEW JERSEY LOCAL FINANCE BOARD**

**AUDIT REVIEW CERTIFICATE**

We, the Members of the governing body of the Linden Roselle Sewerage Authority being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed Members of the Linden Roselle Sewerage Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2017, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

[Print]

George R. Vircik, Chairman

Robert Sadowski, Vice Chairman

Edward Mikolajczyk, Treasurer

Emerito Ruiz Jr., Secretary

Jamel C. Holley, Member

Reginald Atkins, Alternate Member

[Signature]

George R. Vircik  
Robert Sadowski  
Edward Mikolajczyk  
Emerito Ruiz Jr.  
Jamel C. Holley  
ABSENT

Sworn to and subscribed before me this 23rd day of May, 2018.

Richard Rudin  
Richard Rudin  
Attorney at Law State of New Jersey

IMPORTANT: Signatures must be original. Photocopies not accepted.

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #31-18**

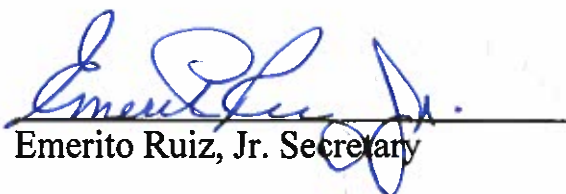
**2018 Sewer Charge Refund  
Reimbursement / Overpayments**

**WHEREAS**, The Linden Roselle Sewerage Authority has authorized the Executive Director to approve payment of the 2018 sewer charge refund monies, and as required the reimbursement of duplicate payments or overpayments for 2018, as requested by the Tax Collector; and

**WHEREAS**, monies have heretofore been provided in the General Fund,

**NOW THEREFORE, BE IT RESOLVED**, that the Trustee be instructed to make payment covering these reimbursements from the General Fund upon the direction of the Executive Director as to the amounts and payees. The amount being withdrawn from the General Fund is an amount which is in excess of the amount reasonably required in the opinion of the Authority to be reserved for payment or security of the bonds for the year 2018.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on May 23, 2018.

  
Emerito Ruiz, Jr. Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION # 32-18**

**AUTHORIZE FIRST AMENDMENT TO SITE ACCESS AGREEMENT**

**WHEREAS**, the Linden Roselle Sewerage Authority entered into a Site Access Agreement with Exxon Mobil Corporation on or about June 15, 2017, in which the Authority granted rights of access to Exxon Mobil Corporation within the confines of the Authority's sewer line easement pursuant to a scope of work as specifically described therein; and

**WHEREAS**, Exxon Mobil Corporation has asked for the Authority's approval of a first amendment to the Site Access Agreement in the form annexed hereto, which, if approved by the Authority's Board, would modify the scope of work so that Exxon Mobil Corporation may comply with the requirements of the New Jersey Department of Environmental Protection; and

**WHEREAS**, the Authority's Engineer has reviewed the proposed revisions to the scope of work and it is satisfied that Exxon Mobil has designed an engineering cap to result in a zero-net pressure increase on the Authority's sewer line, so that the changes in the scope of work will not negatively impact the sewer system.

**NOW, THEREFORE**, be it resolved, by the Linden Roselle Sewerage Authority that the first amendment to the Site Access Agreement be approved and that the Authority's Chairman or Executive Director be authorized to execute the first amendment to the Site Access Agreement substantially in the form annexed hereto, along with any and all related documents.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on May 23, 2018.

  
Emerito Ruiz, Jr., Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #33-18**

**AUTHORIZE, RATIFY AND CONFIRM PURCHASE OF BIOLOGICAL ACTIVITY  
ENHANCER (BAE)**

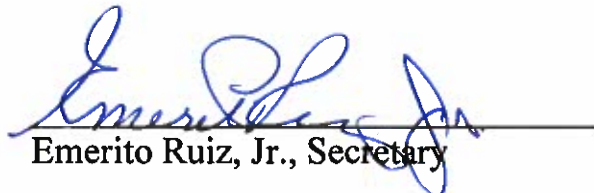
**WHEREAS**, the Members were advised at the Board Meeting of April 25, 2018, that in order to enhance TSS and BOD removal from the Authority's wastewater stream and ensure compliance to established permit limits it was necessary to procure a Biological Activity Enhancer (BAE); and

**WHEREAS**, after a solicitation of quotes, the purchase exceeded the Executive Director's approval limit of \$10,000, and authorization by the Board is required; and

**WHEREAS**, the Certifying Finance Officer has certified that sufficient funds are available in the Account No. 01-215-8730 (Polymer Digested Sludge) as evidenced by the Certification of Funds attached; and

**NOW THEREFORE, BE IT RESOLVED**, by the Linden Roselle Sewerage Authority that the issuance of a Purchase Order in the sum of \$17,493 to JSH International, LLC, is hereby approved, ratified and confirmed, and payment of said sum to JSH International, LLC is hereby authorized and directed.

I certify that the foregoing is a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on May 23, 2018.

  
Emerito Ruiz, Jr., Secretary



**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Authority's 2018 Budget in Account No. 01-215-8730 (Polymer Digested Sludge) for the purchase of BAE, a Biological Activity Enhancer, from JSH International, LLC in the amount of \$17,493 now pending approval.

Dated: May 23, 2018



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David G. Brown II  
Certifying Finance Officer

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #34-18**

**AUTHORIZING PURCHASE OF EQUIPMENT FOR THE ULTRAVIOLET (UV)  
DISINFECTION SYSTEM**

**WHEREAS**, the Authority has the need to purchase ballasts and circuit boards for the Ultraviolet (UV) Disinfection System; and

**WHEREAS**, the Members have reviewed a Memorandum recommending the purchase of said equipment from Suez Treatment Solutions Inc., for a total amount of \$13,576.10 and

**WHEREAS**, funds are available in the Authority's 2018 Budget in Account No. 01-215-8700 (Ultraviolet Supplies); and

**NOW THEREFORE BE IT RESOLVED**, by the Linden Roselle Sewerage Authority that the purchase of ballasts and circuit boards from Suez Treatment Solutions Inc., for the sum of \$13,576.10 is hereby approved, and that the Executive Director is authorized to issue a Purchase Order to effectuate the award

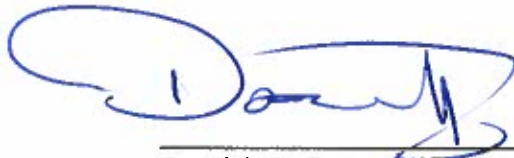
I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on May 23, 2018.

  
Emerito Ruiz Jr., Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**  
**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2018 Budget (Account No. 01-215-8700 "Ultraviolet Supplies") for a contract in the total amount of \$13,576.10 with Suez Treatment Solutions Inc., for the purchase of ballasts and circuit boards now pending approval.

Dated: May 23, 2018



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David G. Brown II  
Certifying Finance Officer

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #35-18**

**AUTHORIZING A CONTRACT FOR THE SUPPORT AND MAINTENANCE OF THE SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM ON AN AS NEEDED BASIS**

**WHEREAS**, the Authority periodically requires the services of a qualified vendor for the support and maintenance of its SCADA system; and

**WHEREAS**, in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq., a Request for Qualifications to Provide On Call SCADA Maintenance Services was publicized on the Authority's website; and


**WHEREAS**, one response to the request was received; and

**WHEREAS**, the Members have reviewed a Memorandum recommending that Instrument Technology Systems of Pumping Services Inc. be qualified and awarded a one year contract to provide this service for a total amount of not to exceed \$10,000; with the option to renew for a second year at the mutual consent of both parties; and

**WHEREAS**, funds are available in the Authority's 2018 Budget in Account No. 01-215-6640 (Control Room-SCADA) and Account No. 01-100-8510 (Contingency Expense) as evidenced by the attached Certification of Funds; and

**NOW THEREFORE BE IT RESOLVED**, by the Linden Roselle Sewerage Authority that a contract for the Support and Maintenance of the Supervisory Control and Data Acquisition (SCADA) system on an as needed basis be and the same is hereby awarded to Instrument Technology Systems of Pumping Services Inc. in the not to exceed amount of \$10,000, and that the Executive Director is authorized to issue Purchase Order(s) to effectuate the award

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on May 23, 2018.

  
Emerito Ruiz Jr., Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2018 Budget in Account No. 01-215-6640 (Control Room-SCADA) and Account No. 01-100-8510 (Contingency Expense) for a contract in the total amount of not to exceed \$10,000 with Instrument Technology Systems of Pumping Services Inc. now pending approval.

Dated: May 23, 2018



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David G. Brown II  
Certifying Finance Officer

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #36-18**

**AWARDING A CONTRACT FOR REMOVAL, BARGE TRANSPORT AND DISPOSAL  
OF SLUDGE**

**WHEREAS**, sealed proposals were received, opened and read in public on May 16, 2018 at 10:00 A.M. prevailing time, for a contract for Removal, Barge Transport and Disposal of Sludge; and

**WHEREAS**, one (1) bid proposal was submitted; and

**WHEREAS**, the Members have reviewed the recommendation made by Authority Staff on said bid, recommending the award of a one year contract to Spectraserv, Inc., as the lowest responsible and responsive bidder, in the sum of \$1,826,880, with the option to renew at the Authority's discretion for two additional one year periods; and

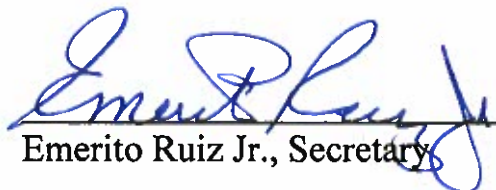
**WHEREAS**, the Certifying Finance Officer has certified that sufficient funds are available for the Contract in the Authority's 2018 Budget in Account No. 01- 215-6660 (Sludge Barging) as evidenced by the attached Certification of Funds.

**NOW THEREFORE, BE IT RESOLVED**, by the Linden Roselle Sewerage Authority

that a one year contract for Removal, Barge Transport and Disposal of Sludge, be awarded to Spectraserv, Inc. on its bid of \$1,826,880.00 consisting of 48,000 wet tons at \$38.06 per wet ton; and

**BE IT FURTHER RESOLVED**, that the Chairman and Secretary are authorized and directed to execute the Contract.

I certify that the foregoing is a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on May 23, 2018.

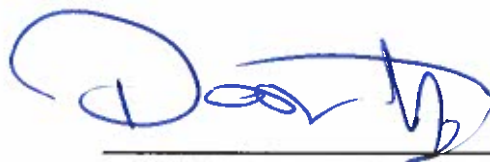
  
Emerito Ruiz Jr., Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2018 Budget in Account No. 215-6660 entitled "Sludge Barging" for a contract with Spectraserv, Inc. in the sum of \$1,826,880 now pending approval.

DATED: May 23, 2018



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David G. Brown II  
Certifying Finance Officer

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #37-18**

**AUTHORIZING CHANGE ORDER NUMBER 3 TO THE MAIN STREET PUMPING  
STATION IMPROVEMENTS PROJECT**

**WHEREAS**, a Contract was awarded to Coppola Services, Inc. by Resolution #30-17 on May 24, 2017, for Construction Services for the Main Street Pumping Station Improvements Project in the amount of \$680,392.00;

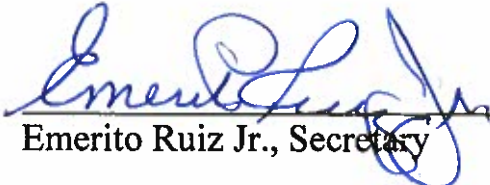
**WHEREAS**, by Resolution #50-17, the Members authorized Change Order Number 1 for a contract increase in the amount of \$32,025.50, and by Resolution #27-18 authorized Credit Change Order Number 2 in the amount of \$35,000, resulting in a total contract amount of \$677,417.50; and

**WHEREAS**, the Members have reviewed a memorandum recommending a Change Order in the amount of \$1,629.64; and

**WHEREAS**, this Change Order consists of a cost increase for payment of a utility bill received after the Project's Utility Allowance was zeroed out by Credit Change Order Number 2, thereby increasing the total Contract amount to \$677,417.50; and

**NOW THEREFORE, BE IT RESOLVED** by the Linden Roselle Sewerage Authority that Change Order Number 3 in the total amount of \$1,629.64 is hereby authorized for the aforementioned Contract, bringing the total Contract amount to \$679,047.14.

I certify that the foregoing resolution is a true and exact copy of the Resolution adopted at the meeting held on May 23, 2018.

  
Emerito Ruiz Jr., Secretary

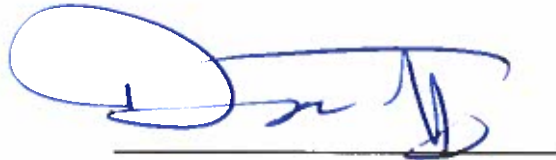


**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in FEMA Hazard Mitigation Grant #HMP-DR-02NJ-4086-466R for Change Order Number 3 to the contract with Coppola Services, Inc., in the amount of \$1,629.64 for the Main Street Pumping Station Improvements Project.

Dated: May 23, 2018



David G. Brown II  
Certifying Finance Officer