

## **March 23, 2016**

Public comments will be permitted for those specific resolutions to be removed from consent approval.

Please read the synopsis of the resolutions, which have been prepared by the Authority's Staff. Each is informative and self-explanatory. However, if you wish to address a specific resolution, the Board will entertain questions on it.

## **RESOLUTIONS**

### **Executive Session Resolution #03E-16**

1. Resolution of Adoption of the 2016 Sewer Rates. **#19-16**
2. Resolution to Issue an Industrial Discharge Permit Modification to Linden Bulk Transportation Company, Inc. **#20-16**
3. Resolution awarding Construction Management Contract during the Renovation of the Primary Tank Clarifier Sludge Collection System to CDM for a sum not to exceed \$17,445. **#21-16**
4. Resolution awarding a two year Contract for Removal, Transportation and Disposal of Grit and Screenings with Environmental Protection & Improvement Company, LLC in the sum of \$66,695.20. **#22-16**
5. Resolution to Award Annual Insurance Package. **#23-16**
6. Resolution authorizing Change Orders #1, #2 and #3 to the Excavation, Repair and Replacement of Water Lines Project to JEV Construction LLC, for a total net of increase of \$6,743. **#24-16**
7. Resolution awarding a contract for PCB Monitoring and Analysis with Pace Analytical Services, Inc. for the sum of not to exceed \$12,410. **#25-16**

### **Approval for Payment**

- A) By Motion and Resolution, there is an Operating Fund Payment in the total amount of \$977,574.30
- B) By Motion and Resolution there are payments from the Authority's Renewal and Replacement Fund totaling \$46,099.79, for the following:
  1. For the Excavation, Repair & Replacement of Water Lines Project payable to JEV Construction LLC, in the amount of **\$41,120.00**
  2. For the purchase of a 4" ABB Magmeter for Sludge Application payable to Applied Analytics Inc. in the amount of **\$4,979.79**

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #03E-16**

**EXECUTIVE SESSION**

**WHEREAS**, THE Linden Roselle Sewerage Authority has determined at a meeting of March 23, 2016 to which the public is admitted, that it is necessary to **exclude the public** from a portion of that said meeting for the following reasons;

The Authority will discuss:

**Personnel Matters**

**and**

**Any other matters as may come before the Members**

**NOW, THEREFORE BE IT RESOLVED**, that this meeting be closed to the public until such discussion will be made available to the public within thirty (30) days, unless it is determined by the Authority that disclosure of those Minutes would defeat the intent and purpose of N.J.S.A. 10:14-12(b).

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on March 23, 2016.

  
Robert Sadowski, Secretary

# THE LINDEN ROSELLE SEWERAGE AUTHORITY

## 2016 RATE RESOLUTION #19-16

WHEREAS, the Authority at its October 28, 2015 meeting reviewed its budget for 2016 and approved the same for State review and approval; and

WHEREAS, the Authority obtained such approval on November 20, 2015 and adopted said budget December 16, 2015;

WHEREAS, the Authority allocates debt service, operating costs, maintenance expenses and fund requirements to the City of Linden and the Borough of Roselle based upon a report entitled "User Charge and Industrial Cost Recovery," dated May 1979, as revised by the "2015 User Charge System Report". Prepared by CDM Smith, Boston, Massachusetts and adopted April 21, 2015; and

WHEREAS, the Authority has agreed with the City of Linden to adopt rates for, and bill users in the City directly.

**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby:

(1) Approves an estimated amount of \$4,662,305 for 2016 to be collected at a rate of **\$3.53** per one hundred cubic feet of water consumption measured or estimated for the year 2015 which shall be charged against all Residential and Small Industrial properties connected to the City of Linden's sewer system, except Major Industrial Users. Provided however, there shall be a minimum use of **30 hundred cubic feet** charged against all such properties, regardless of the amount of water actually consumed, as a facilities charge;

(2) Approves the following estimated amount of \$412,102 for 2016 to be collected from **Major Industrial Users Class A:**

- (a) **\$4,729.00** per million gallons of wastewater;
- (b) **\$1,160.00** per ton of biochemical oxygen demand (BOD);
- (c) **\$1,852.00** per ton of suspended solids;

(3) Approves an estimated amount of \$1,211,024 for 2016 to be collected from **Major Industrial Users Class B: \$1,110.00** per million gallons of wastewater. Capacity fee billing at \$442 per million gallons per year of Reserved Capacity would apply if 80% of flow limits are not met.

(4) Authorizes the City of Linden through its Tax Collector to collect payments of non-major users in the City and place the same in a bank account for the Authority;

(5) Adopts **June 1, 2016**, and **September 30, 2016** as the dates for payments by all users in the City of Linden and adopts an interest charge of **one and one half percent (1.5%) per month** for unpaid balances remaining after **30 days**.

(6) Charges to the Borough of Roselle the amount of \$2,881,400 (payable quarterly) in accordance with the Municipal Agreement; and

(7) Directs the Executive Director to immediately transmit to the Director, Division of Local Government, Department of Community Affairs and the Municipalities certified copies of this Resolution, together with all relevant information and documentation prescribed in applicable regulations or as may be required by the Director.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a Board meeting on March 23, 2016.

  
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Robert Sadowski, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #20-16**

**TO ISSUE AN INDUSTRIAL DISCHARGE PERMIT MODIFICATION TO:**

**Linden Bulk Transportation Company, Inc.**  
**4200 Tremley Point Road**  
**Linden, NJ 07036**

**WHEREAS**, an Industrial Discharge Permit modification, for the industrial user of the Linden Roselle Sewerage Authority's facilities listed above, has been proposed in accordance with the requirements of the Authority's Rules and Regulations; and

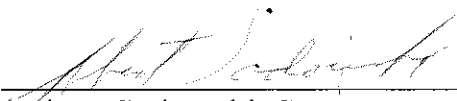
**WHEREAS**, the Authority has given proper public notice of the draft permit modification and for the proposed issuance of such permit by the Authority, in accordance with the applicable State and Federal regulations; and

**WHEREAS**, the Authority has addressed any comments from the public as a result of such notice; and

**WHEREAS**, the Authority's Staff has recommended the issuance of such permit modification as set forth in the attached memorandum dated March 15, 2016 attached hereto and made part of this Resolution.

**NOW THEREFORE, BE IT RESOLVED**, that the Industrial Discharge Permit, as set forth in the attached memorandum, upon the terms and conditions contained in the permit be issued to Linden Bulk Transportation Company effective April 01, 2016.

I certify the above to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on March 23, 2016.

  
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Robert Sadowski, Secretary

# LRSA MEMORANDUM

To: LRSA Board Members

From: *Gary G. Fare*  
Gary G. Fare, Executive Director

Edward Majeski, IPP Coordinator *Edward Majeski*

Cc: Judy Spadone, Environmental Compliance Manager

Date: March 15, 2016

Re: Linden Bulk Transportation – Recommendation for LRSA Board to  
Approve the Industrial Discharge Permit #017 Modification

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Linden Bulk Transportation Company, Inc., located at 4200 Tremley Point Road, operates a trucking service terminal which is used for the maintenance and washing of the tanker trucks.

Wastewater is generated from the tanker washing activities, which is regulated under the federal Transportation Equipment Cleaning Rule (TEC) in addition to the LRSA Rules and Regulations. As provided for in the federal regulations, in lieu of meeting the federal categorical numerical standards, Linden Bulk has adopted a Pollution Management Plan. This plan addresses all associated wastes generated at their facility, its use, treatment, disposal, and record keeping. Any waste that is non-compatible to LRSA is separated and disposed off site.

Linden Bulk Transportation is subject to LRSA local limits with the exception of BOD, COD, TSS, and Oil and Grease. For these parameters, they were originally granted a modification to the LRSA local limits.

Due to several recorded instances where Linden Bulk had been discharging concentrated oils from their ejector pit, a modification to their permit for the Oil and Grease parameter is proposed. Currently, Linden Bulk has a monthly average limit of 800 mg/L for Oil and Grease and a daily max of 1,150 mg/L. The modified O&G limit will establish a 24 hours maximum limit of 400 mg/L. Other proposed conditions include the requirement of an N-2 licensed operator, weekly pH calibrations, increased monitoring and revisions to the Pollution Management Plan (PMP).

This draft permit was subject to a 30 day public comment period commencing February 11, 2016 through March 14, 2016. No comments were received.

We hereby recommend that the permit renewal for the Linden Bulk Transportation Company be adopted at the March 23, 2016 Board Meeting. The permit renewal is scheduled to take effect April 01, 2016.

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #21-16**

**AUTHORIZING AWARD OF CONTRACT FOR ENGINEERING SERVICES DURING  
CONSTRUCTION PHASE OF RENOVATION OF THE PRIMARY CLARIFIER  
SLUDGE COLLECTION SYSTEM**

**WHEREAS**, in accordance with N.J.S.A. 40A:11-2(6), the Linden Roselle Sewerage Authority, a body politic and corporate of the State of New Jersey, instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for types of Professional Services required by the Authority pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, pursuant to the fair and open process, the Authority solicited proposals and by resolution at its February 2016 Reorganizational Meeting qualified and approved engineering firms to provide general engineering services by separate resolution approving each individual specific contract to be considered by the Members of the Authority; and

**WHEREAS**, the Linden Roselle Sewerage Authority solicited Requests for Proposals from three said qualified firms to provide Construction Management Services during the Renovation of the Primary Clarifier Sludge Collection System; and

**WHEREAS**, the Members have reviewed a memorandum of the Executive Director and Purchasing Manager recommending that the best interests of the Authority are served by the selection of CDM Smith to provide these services for a sum not to exceed \$17,445; and

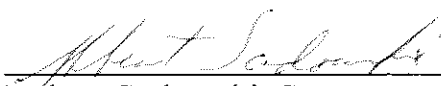
**WHEREAS**, the Certifying Finance Officer has certified that there are sufficient funds available for said contract in the Authority's Renewal and Replacement Account as evidenced by the Certification of Funds attached; and

**WHEREAS**, the Local Public Contract Law (N.J.S.A.11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection;

**NOW THEREFORE, BE IT RESOLVED**, by the Linden Roselle Sewerage Authority as follows:

1. The Linden Roselle Sewerage Authority authorizes the execution of an Agreement to retain CDM Smith to provide Engineering Services during the Construction Phase of the Renovation of the Primary Clarifier Sludge Collection System.
2. The Chairman is hereby authorized and directed to sign the Agreement.
3. This contract is awarded without competitive bidding as a "Professional Service"; in accordance with N.J.S.A. 40:11-5(1) (A) of the Local Public Contracts Law.
4. A Notice of this action shall be printed once in the Local Source.
5. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq. and a copy of a resolution of qualification is attached hereto.

I certify that the forgoing is a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on March 23, 2016.

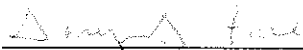
  
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Robert Sadowski, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I certify that sufficient funds are available in the Linden Roselle Sewerage Authority's Renewal and Replacement Fund (Account No. 2574000681) for a contract in the sum of \$17,445 with CDM Smith, now pending approval.

Dated: March 23, 2016

  
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Gary G. Fare  
Certifying Finance Officer



**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #22-06**

**AWARDING A CONTRACT FOR REMOVAL, TRANSPORTATION AND DISPOSAL  
OF GRIT AND SCREENINGS**

**WHEREAS**, the Linden Roselle Sewerage Authority issued a request for bids to Remove, Transport and Dispose of Grit and Screenings for a two year period, to be publicly opened and read aloud on March 15, 2016 at 10 A.M. prevailing time; and

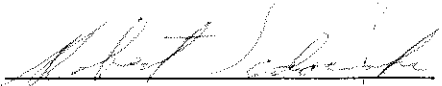
**WHEREAS**, 4 bids were received and it was determined that the low bid submission from Environmental Protection & Improvement Company, LLC, of \$66,695.20 for two years was both responsible and responsive; and

**WHEREAS**, the Members have reviewed a memorandum from the Executive Director and Purchasing Manager recommending the award of a contract to Environmental Protection & Improvement Company, LLC on its bid of \$66,695.20; and

**WHEREAS**, the Certifying Finance Officer has certified that sufficient funds are available in the Authority's 2016 Budget in Account No. 01- 215-6600 (Grit and Screenings) as evidenced by the attached Certification of Funds.

**NOW THEREFORE, BE IT RESOLVED**, by the Linden Roselle Sewerage Authority that the contract for the Removal, Transportation and Disposal of Grit and Screenings be and the same is hereby awarded to Environmental Protection & Improvement Company, LLC, in the sum of \$66,695.20, for a two year period, on its bid of \$128.26 per ton. The Chairman and Secretary are authorized and directed to execute the contract.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on March 23, 2016.


  
Robert Sadowski, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Authority's 2016 budget in Account No. 01-215-6600 entitled "Grit and Screenings" for a two year contract with Environmental Protection & Improvement Company, LLC, in the sum of \$66,695.20 now pending approval.

Dated: March 23, 2016

  
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Gary G. Fare  
Certifying Finance Officer

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #23-16**

**AWARDING A CONTRACT FOR INSURANCE COVERAGE**

**WHEREAS**, there exists a need for insurance related contracts by the Linden Roselle Sewerage Authority; and

**WHEREAS**, the maximum amount of the contracts are:

Wells Fargo Insurance Services USA, Inc.  
Coverage Period: April 1, 2016 – March 31, 2017  
\$229,168.04

New Jersey Manufacturers Insurance Co.  
Coverage Period: April 1, 2016 – March 31, 2017  
\$191,400.00

Willis of New Jersey, Inc.  
Coverage Period: April 1, 2016 – March 31, 2017  
\$621.00

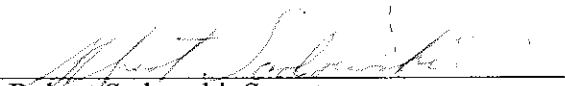
**WHEREAS**, Wells Fargo Insurance Services USA, Inc. and New Jersey Manufacturers Insurance Co. have been qualified under a Fair and Open process as set forth in N.J.S.A. 19:44A-20.4 et. seq., and

**WHEREAS**, the Certifying Finance Officer has certified that sufficient funds are available in the Authority's 2016 Budget in Account No. 01-100-7600 (General Liability), Account No. 01-100-7610 (Auto Insurance), Account No. 01-100-7620 (Bonds & Public Official Liability), Account No. 01-100-7630 (Umbrella Insurance), Account No. 01-100-7640 (Property & Boiler Insurance) and Account No. 01-100-6140 (Workers Compensation); as evidenced by the attached Certification of Funds.

**NOW, THEREFORE, BE IT RESOLVED**, by the Linden Roselle Sewerage Authority as follows:

1. Insurance contracts are awarded to Wells Fargo Insurance Services USA, Inc., New Jersey Manufacturers Insurance Co. and Willis of New Jersey, Inc. for the period April 1, 2016 through March 31, 2017.
2. The contracts of insurance are awarded as an Extraordinary Unspecifiable Service and Professional Services in accordance with N.J.S.A. 40:11-5 (a and m) of the Local Public Contract Law.
3. A Notice of this action shall be published once in the Local Source.

I certify the foregoing to be a true copy of a resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on March 23, 2016.

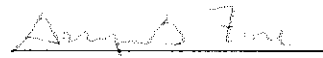
  
Robert Sadowski, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2016 Budget in Account No. 01-100-7600 (General Liability), Account No. 01-100-7610 (Auto Insurance), Account No. 01-100-7620 (Bonds & Public Official Liability), Account No. 01-100-7630 (Umbrella Insurance), Account No. 01-100-7640 (Property & Boiler Insurance) and Account No. 01-100-6140 (Workers Compensation) for the award of a contract(s) to Wells Fargo Insurance Services USA, Inc., New Jersey Manufacturers Insurance Co., and Willis of New Jersey, Inc. in the total amount of \$421,189.04 for Insurance Coverage for the period April 1, 2016 through March 31, 2017.

Date: March 23, 2016



Gary G. Fare,  
Certifying Finance Officer

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #24-16**

**AUTHORIZING CHANGE ORDER NUMBER 1, 2 AND 3 TO THE EXCAVATION,  
REPAIR AND REPLACEMENT OF WATER LINES PROJECT**

**WHEREAS**, a contract was awarded to JEV Construction LLC, by Resolution #03-16 on January 27, 2016 for the Excavation, Repair and Replacement of Water Lines in the amount of \$51,400; and

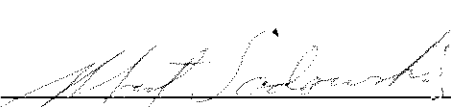
**WHEREAS**, the Members have reviewed a memorandum of the Executive Director and Purchasing Manager recommending Credit Change Order Number 1 in the amount of \$681, Change Order Number 2 in the amount of \$1,115; and Change Order Number 3 in the amount of \$6,309; and

**WHEREAS**, these Change Orders consists of one credit as the Authority supplied material to perform the work and two cost increases due to the need for additional excavation and restoration work; and

**WHEREAS**, the Certifying Finance Officer has certified that sufficient funds are available in the Renewal and Replacement Fund (#2574000681) as evidenced by the Certification of Funds attached; and

**NOW THEREFORE, BE IT RESOLVED** by the Linden Roselle Sewerage Authority that Credit Change Order Number 1 in the amount of \$681, Change Order Number 2 in the amount of \$1,115 and Change Order Number 3 in the amount of \$6,309, for a total net increase of \$6,743, are hereby authorized for the aforementioned Contract, bringing the total Contract amount to not to exceed \$58,143.

I certify that the foregoing resolution is a true and exact copy of the Resolution adopted at the meeting held on March 23, 2016.

  
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Robert Sadowski, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's Renewal and Replacement Fund (Account No. 2574000681) for Credit Change Order Number 1 (\$681), Change Order Number 2 (\$1,115), and Change Order Number 3 (\$6,309), to the contract with JEV Construction, LLC for a total contract amount of not to exceed \$58,143 for the Excavation, Repair and Replacement of Water Lines Project.

Dated: March 23, 2016



Gary G. Fare  
Certifying Finance Officer

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #25-16**

**AUTHORIZING THE AWARD OF A CONTRACT FOR PCB MONITORING AND ANALYSIS**

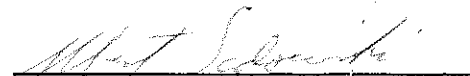
**WHEREAS**, the monitoring of Polychlorinated Biphenyl (PCB's) in the Authority's effluent is required by its New Jersey Pollutant Discharge Elimination System (NJPDES) Permit in 2016; and

**WHEREAS**, the Members have reviewed a memorandum recommending that after solicitation of quotes, such services be provided by Pace Analytical Services, Inc. for a contract amount of not to exceed \$12,410.00; and

**WHEREAS**, the Certifying Finance Officer has certified that there are sufficient funds available in the Authority's 2016 budget for said contract in Account No. 01-300-7580 (NJPDES PCB Monitoring) and Account No. 01-100-8510 (Contingency) as evidenced by the Certification of Funds attached; and

**NOW THEREFORE, BE IT RESOLVED**, by the Linden Roselle Sewerage Authority, that a contract with Pace Analytical Service, Inc. for PCB monitoring and analysis is hereby awarded for the sum of not to exceed \$12,410.00, and the Executive Director is authorized to execute Purchase Order(s) for the same.

I certify that the foregoing is a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on March 23, 2016.

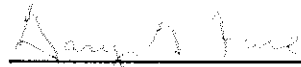
  
Robert Sadowski, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**CERTIFICATION OF FUNDS**

I certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2016 Budget (Account No. 01-300-7580 "NJPDES PCB Monitoring" and Account No. 01-100-8510 "Contingency") for PCB monitoring and analysis with Pace Analytical Services, Inc. in the sum of not to exceed \$12,410.00.

DATED: March 23, 2016



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Gary G. Fare  
Certifying Finance Officer