

DECEMBER 20, 2016

Public comments will be permitted for those specific resolutions to be removed from consent approval.

Please read the synopsis of the resolutions, which have been prepared by the Authority's Staff. Each is informative and self-explanatory. However, if you wish to address a specific resolution, the Board will entertain questions on it.

RESOLUTIONS

Executive Session Resolution #12E-16

1. Resolution Adopting 2017 Authority Budget - **#48-16**
2. Resolution Adopting an Anti-Nepotism Policy and Approve Amendment of the Authority's Hiring Policies - **#49-16**
3. Resolution to Appoint an Affirmative Action Officer for 2017 - **#50-16**
4. Resolution to Approve Registration Renewal of Authority's Cooperative Pricing System - **#51-16**
5. Resolution to Ratify and Confirm Emergency Expenditure for HPEW Line Break to Spectraserv in the sum of \$13,500 - **#52-16**

APPROVAL FOR PAYMENTS

1. By Motion and "O&M Resolution", there is an Operating Fund Payment in the total amount of **\$596,625.27**
2. By Motion and "R&R Resolution", there are payments from the Authority's Renewal and Replacement Fund totaling of **\$5,675.00**

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #12E-16

EXECUTIVE SESSION

WHEREAS, THE Linden Roselle Sewerage Authority has determined at a meeting of December 20, 2016 to which the public is admitted, that it is necessary to **exclude the public** from a portion of that said meeting for the following reasons;

The Authority will discuss:

**Personnel Matters
and
Any other matters as may come before the Members**

NOW, THEREFORE BE IT RESOLVED, that this meeting be closed to the public until such discussion will be made available to the public within thirty (30) days, unless it is determined by the Authority that disclosure of those Minutes would defeat the intent and purpose of N.J.S.A. 10:14-12(b).

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on December 20, 2016.



Robert Sadowski, Secretary

2017 ADOPTED BUDGET RESOLUTION

LINDEN ROSELLE SEWERAGE AUTHORITY #48-16

FISCAL YEAR: FROM: January 1, 2017 TO: December 31, 2017

WHEREAS, the Annual Budget and Capital Budget/Program for the Linden Roselle Sewerage Authority for the fiscal year beginning January 1, 2017 and ending, December 31, 2017 has been presented for adoption before the governing body of the Linden Roselle Sewerage Authority at its open public meeting of December 20, 2016 and

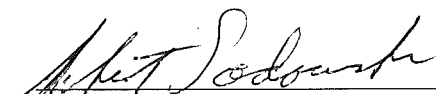
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 10,011,621.00, Total Appropriations, including any Accumulated Deficit, if any, of \$10,354,621.00 and Total Unrestricted Net Position utilized of \$343,000.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,561,824.00 and Total Unrestricted Net Position planned to be utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Linden Roselle Sewerage Authority, at an open public meeting held on December 20, 2016 that the Annual Budget and Capital Budget/Program of the Linden Roselle Sewerage Authority for the fiscal year beginning, January 1, 2017 and, ending, December 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


Robert Sadowski, Secretary

December 20, 2016

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Frank P. Koczor	✓			
George Vircik				—
Edward Mikolajczyk	✓			
Robert Sadowski	✓			
Patrick J. Cerra	✓			
Jamel C. Holley			✓	

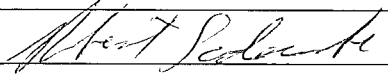
2017 ADOPTION CERTIFICATION

LINDEN ROSELLE SEWERAGE

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2017 TO: December 31, 2017

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Linden Roselle Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 20th day of, December, 2016.

Officer's Signature:			
Name:	Robert Sadowski		
Title:	Secretary		
Address:	5005 South Wood Ave. Linden, NJ 07036		
Phone Number:	908-862-7100	Fax Number:	908-474-8685
E-mail address	kmusialowicz@lrsanj.org		

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #49-16

**TO APPROVE AMENDMENT OF THE AUTHORITY'S HIRING
POLICIES**

WHEREAS, in order to promote the public trust, the reality of fairness, and to ensure the hiring of the most qualified candidates for employment at the Linden Roselle Sewerage Authority ("Authority"), on November 22, 2016, the Commissioners of the Authority voted to approve the adoption of Anti-Nepotism Policy, and

WHEREAS, the Authority's Commissioners moved to adopt an Anti-Nepotism Policy prohibiting the employment of relatives of the Commissioners of the Authority; and

WHEREAS, the Authority desires to amend its hiring policies to include the prohibition against hiring the relatives of Commissioners, effective immediately; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Linden Roselle Sewerage Authority affirm the adoption of an Anti-Nepotism Policy and amend its hiring policies as follows:

Policy:

In order to avoid both the reality and appearance of a conflict of interest in employment with the Linden Roselle Sewerage Authority, no relative of any Board Member shall be eligible for employment in any paid position with the Authority.

Persons who are employees of the Authority on the date that this policy becomes effective or on the date a relative becomes a Board Member shall not be prohibited from continuing to be employed by the Authority. This includes employees who must be renewed annually by the Board.

Definitions:

"Nepotism" for the purpose of this policy shall be defined as the showing of favoritism to an employee or candidate for employment based on the existence of a relationship as a relative of a Board Member.

"Relative" for purposes of this Policy shall be defined as an individual's spouse, civil union partner, domestic partner, or the parent, child, brother, sister, aunt, uncle, niece, nephew, grandparent, grandchild, son-in-law, daughter-in-law, stepparent, stepchild, stepbrother, stepsister, half-brother or half-sister, sister-in-law, brother-in-law, of the individual or of the individual's spouse, civil union partner or domestic partner, whether the relative is related to the individual or the individual's spouse, civil union partner or domestic partner, by blood, marriage or adoption.

NOW BE IT FURTHER RESOLVED, the Anti-Nepotism Policy shall be effective 1/1/2017.

I certify the above to a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a Meeting held on December 20, 2016.



Robert Sadowski, Secretary

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #50-16

DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER

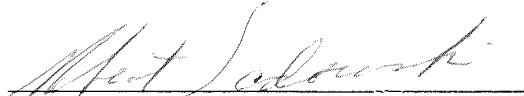
WHEREAS, in accordance with N.J.A.C. 17:27-3.5 a public agency must annually designate an officer or employee to serve as its Public Agency Compliance Officer; and

WHEREAS, the Public Agency Compliance Officer is responsible for assuring that no public contract may be awarded nor any monies paid until the contractor has agreed to contract performance which complies with an approved Affirmative Action Plan; and

WHEREAS, a copy of this resolution shall be sent to the Division of Public Contracts Equal Employment Opportunity Compliance; and

NOW THEREFORE BE IT RESOLVED, that Mary Richers is hereby designated by the Linden Roselle Sewerage Authority as the Public Agency Compliance Officer for the year 2017.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on December 20, 2016.



Robert Sadowski, Secretary

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #51-16

**AUTHORIZING THE LINDEN ROSELLE SEWERAGE AUTHORITY TO RENEW
REGISTRATION OF A COOPERATIVE PRICING SYSTEM**

WHEREAS, N.J.S.A. 40 A: 11-11(5) authorizes two or more contracting units to establish a Cooperative Pricing System and to enter into a Cooperative Pricing Agreement for its administration; and


WHEREAS, the Linden Roselle Sewerage Authority Cooperative Pricing System ID # 204LRSACPS was established effective January 27, 2012 for the procurement of electricity with an expiration date of January 27, 2017; and

WHEREAS, the Linden Roselle Sewerage Authority, County of Union, State of New Jersey is desirous of renewing the registration of this Cooperative Pricing System; and

NOW THEREFORE BE IT RESOLVED as follows:

1. The Board of the Linden Roselle Sewerage Authority hereby authorizes the renewal of Cooperative Pricing System ID # 204LRSACPS, known as Linden Roselle Sewerage Authority (LRSA) Cooperative Pricing System, with the Linden Roselle Sewerage Authority serving as the Lead Agency.
2. A single certified copy of this resolution shall be forwarded to the Division of Local Government Services as part of the application for the renewal of registration of this Cooperative Pricing System.

I certify that the foregoing is a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on December 20, 2016.



Robert Sadowski, Secretary

LINDEN ROSELLE SEWERAGE AUTHORITY

RESOLUTION #52-16

**AUTHORIZE, RATIFY AND CONFIRM REPAIR OF HIGH PRESSURE
EFFLUENT LINE**

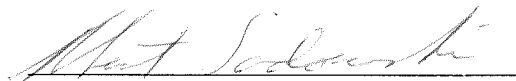
WHEREAS, there existed a need to repair a leak in the high pressure effluent line; and

WHEREAS, the Members have reviewed a memorandum dated December 8, 2016 of the Executive Director citing the need for immediate action, and after solicitation of quotes, contracted with Spectraserv, Inc., to perform said repair work; and

WHEREAS, the Certifying Finance Officer has certified that sufficient funds are available in the Authority's 2016 Budget in Account No. 01-225-6625 (Corrective Contract Services) as evidenced by the Certification of Funds attached; and

NOW THEREFORE, BE IT RESOLVED, by the Linden Roselle Sewerage Authority that issuance of a Purchase Order in the sum of \$13,500.00 to Spectraserv, Inc. for the repair of the water line is hereby approved, ratified and confirmed, and payment of said sum to Spectraserv, Inc. is hereby authorized and directed.

I certify that the foregoing is a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on December 20, 2016.

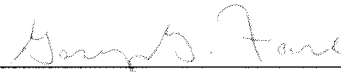

Robert Sadowski, Secretary

LINDEN ROSELLE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2016 Budget in Account No. 01-225-6625 (Corrective Contract Services) for the water line repair in the amount of \$13,500 now pending approval.

Dated: December 20, 2016



Gary G. Fare
Certifying Finance Officer