

**April 25, 2018**

Public comments will be permitted for those specific resolutions to be removed from consent approval.

Please read the synopsis of the resolutions, which have been prepared by the Authority's Staff. Each is informative and self-explanatory. However, if you wish to address a specific resolution, the Board will entertain questions on it.

**RESOLUTIONS**

**Executive Session Resolution #04E-18**

1. Resolution of Adoption of the 2018 Sewer Rates - **#28-18**
2. Resolution authorizing Use of a Procurement Card - **#29-18**

**APPROVAL FOR PAYMENTS**

1. By Motion and "O&M Resolution", there is an Operating Fund Payment in the total amount of **\$475,593.12**

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #04E-18**

**EXECUTIVE SESSION**

**WHEREAS, THE** Linden Roselle Sewerage Authority has determined at a meeting of April 25, 2018 to which the public is admitted, that it is necessary to **exclude the public** from a portion of that said meeting for the following reasons;

The Authority will discuss:

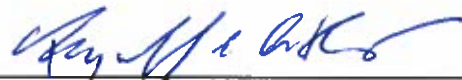
**Personnel Matters**

**and**

**Any other matters as may come before the Members**

**NOW, THEREFORE BE IT RESOLVED**, that this meeting be closed to the public until such discussion will be made available to the public within thirty (30) days, unless it is determined by the Authority that disclosure of those Minutes would defeat the intent and purpose of N.J.S.A. 10:14-12(b).

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on April 25, 2018.



Reginald Atkins, Acting Secretary

# THE LINDEN ROSELLE SEWERAGE AUTHORITY

## 2018 RATE RESOLUTION #28-18

WHEREAS, the Authority at its October 25, 2017 meeting reviewed its budget for 2018 and approved the same for State review and approval; and

WHEREAS, the Authority obtained such approval on November 21, 2017 and adopted said budget December 19, 2017;

WHEREAS, the Authority allocates debt service, operating costs, maintenance expenses and fund requirements to the City of Linden and the Borough of Roselle based upon a report entitled "User Charge and Industrial Cost Recovery," dated May 1979, as revised by the "2018 User Charge System Report". Prepared by CDM Smith, Boston, Massachusetts and adopted April 25, 2018; and

WHEREAS, the Authority has agreed with the City of Linden to adopt rates for, and bill users in the City directly.

**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby:

(1) Approves an estimated amount of \$4,869,108 for 2018 to be collected at a rate of **\$3.56** per one hundred cubic feet of water consumption measured or estimated for the year 2017 which shall be charged against all Residential and Small Industrial properties connected to the City of Linden's sewer system, except Major Industrial Users. Provided however, there shall be a minimum use of **30 hundred cubic feet** charged against all such properties, regardless of the amount of water actually consumed, as a facilities charge;

(2) Approves the following estimated amount of \$553,534 for 2018 to be collected from **Major Industrial Users Class A:**

- (a) **\$4,758.00** per million gallons of wastewater;
- (b) **\$1,079.00** per ton of biochemical oxygen demand (BOD);
- (c) **\$2,260.00** per ton of suspended solids;

(3) Approves an estimated amount of \$1,391,244 for 2018 to be collected from **Major Industrial Users Class B: \$1,124.00** per million gallons of wastewater. Capacity fee billing at \$437 per million gallons per year of Reserved Capacity would apply if 80% of flow limits are not met.

(4) Authorizes the City of Linden through its Tax Collector to collect payments of non-major users in the City and place the same in a bank account for the Authority;

(5) Adopts **July 2, 2018, and October 1, 2018** as the dates for payments by all users in the City of Linden and adopts an interest charge of **one and one half percent (1.5%) per month** for unpaid balances remaining after **30 days**.

(6) Charges to the Borough of Roselle the amount of \$2,913,849 (payable quarterly) in accordance with the Municipal Agreement; and

(7) Directs the Executive Director to immediately transmit to the Director, Division of Local Government, Department of Community Affairs and the Municipalities certified copies of this Resolution, together with all relevant information and documentation prescribed in applicable regulations or as may be required by the Director.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a Board meeting on April 25, 2018.



Reginald Atkins, Acting Secretary

**LRSA 2018 Rate Projections**  
**Revised per Biennial Review & Updated Major Class Flow and Loading Projections**

User Class	2017	Rate Policy Options							
		October 2017 (\$500k Surplus)		A		B		C	
		Amount	% Change from 2017	\$541k Surplus	% Change from 2017	\$500k Surplus	% Change from 2017	\$450k Surplus	% Change from 2017
Roselle (Annual Wholesale Charge)	\$2,872	\$2,958	3.0%	\$2,900	1.0%	\$2,914	1.5%	\$2,930	2.0%
Linden Non-Major (\$/ccf)	\$3,5081	\$3,615	3.0%	\$3,54	1.0%	\$3,56	1.5%	\$3,58	2.0%
Class A (\$ / million gallons)	\$4,701	\$4,828	2.7%	\$4,738	0.8%	\$4,758	1.2%	\$4,784	1.8%
Class B (\$ / million gallons)	\$1,108	\$1,141	3.0%	\$1,119	1.0%	\$1,124	1.5%	\$1,130	2.0%
MAJOR CLASS A High Strength Surcharge									
BOD(\$/ton for conc. > 235 mg/l)	\$1,148	\$1,209	5.3%	\$1,079	-6.0%	\$1,079	-6.0%	\$1,079	-6.0%
SS (\$/ton for conc. > 200 mg/l)	\$1,929	\$2,036	5.5%	\$2,260	17.1%	\$2,260	17.1%	\$2,260	17.1%
Surplus Utilization by User Class									
Roselle	\$250,000	\$266,000		\$335,000		\$321,500		\$305,500	
Linden Non-Major + Major Class A	\$0	\$105,000		\$170,000		\$148,200		\$120,500	
Linden Major Class B	\$93,000	\$129,000		\$36,000		\$30,300		\$24,000	
<b>Total</b>	<b>\$343,000</b>	<b>\$500,000</b>		<b>\$541,000</b>		<b>\$500,000</b>		<b>\$450,000</b>	

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #29-18**

**AUTHORIZING USE OF A PROCUREMENT CARD**

**WHEREAS**, N.J.S.A. 40A:5-16 permits the use of Procurement Cards (P-Cards) by local units for specific circumstances to be used for certain payments; and

**WHEREAS**, the statute permits the local unit to adopt policies that permit specifically named employees to use P-Cards for the acquisition of goods and services under certain circumstances set forth in the statute; and

**WHEREAS**, FIA Card Services, N.A., a Bank of America company, has been awarded the State of New Jersey Contract T-1654 #84675 to provide State agencies and Cooperative Purchasing participants with the ability to purchase goods and services through the use of a Procurement Card (P-Card); and

**WHEREAS**, the Linden Roselle Sewerage Authority, as a cooperative purchasing participant, is eligible to enter into a contract with FIA Card Services, N.A.; and


**WHEREAS**, transactions must comply with the provisions of the Local Public Contracts Law and the use of a P-Card will not change or eliminate any provisions of that law; and

**WHEREAS**, internal controls that ensure compliance with the statutory authorization and the Local Finance Board's Rules will be in place; and

**NOW, THEREFORE BE IT RESOLVED**, by the Board of the Linden Roselle Sewerage Authority as follows:

1. The use of a P-Card in accordance with N.J.S.A. 40A:5-16 and N.J.A.C.5:30-9A and 5:31-4 is authorized.
2. The Chairman is hereby authorized and directed to sign the Linking Authorization Contract with FIA Card Services, N.A.
3. Mary Richers, the Authority's Qualified Purchasing Agent (QPA), is designated as the Procurement Card Program Manager with supervisory responsibility to be exercised by the Authority's Financial Manager.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on April 25, 2018.

  
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Reginald Atkins, Acting Secretary