

THE LINDEN ROSELLE SEWERAGE AUTHORITY

The minutes of the regular meeting held on Wednesday, September 27, 2017 at 12:00 P.M. in the office of the Linden Roselle Sewerage Authority.

Chairman Vircik announced that the Public Notice of time and date of the Public Meeting has been duly executed in accordance with the Open Public Meeting Act, P.L., 1975, Ch. 231, notification being mailed 12/29/16 to the Local Source, Star Ledger, Home News Tribune, and to the municipal clerks of Linden and Roselle for posting in a public place.

Present: George Vircik, Chairman; Robert Sadowski, Vice-Chairman; Edward Mikolajczyk, Treasurer; Emerito Ruiz, Alternate Member; Reginald Atkins, Alternate Member via conference call;

Late: Jamel Holley, Member;

Attending: Gary G. Fare, Executive Director; Richard Rudin, Board Attorney; Thomas Laustsen, CDM Smith, Co.

Chairman appointed Mr. Atkins as a voting Member for this meeting, unless Mr. Holley shows up.

MOTION: Upon motion of Mr. Sadowski, and seconded by Mr. Mikolajczyk, the Board unanimously approved the Agenda set forth below.

MOTION: Upon motion of Mr. Sadowski, and seconded by Mr. Mikolajczyk, the Board unanimously approved the minutes of the August 23, 2017 Executive Session.

MOTION: Upon motion of Mr. Sadowski, and seconded by Mr. Mikolajczyk, the Board unanimously approved the minutes of the August 23, 2017 Regular Board Monthly Meeting.

MOTION: Upon motion of Mr. Sadowski, and seconded by Mr. Mikolajczyk, the Board unanimously approved the minutes of the August 30 and 31, 2017 Special Board Meeting.

MOTION: Upon motion of Mr. Sadowski, and seconded by Mr. Mikolajczyk, the Board unanimously approved the minutes of the September 12 and 14, 2017 Special Board Meeting.

MOTION: Upon motion of Mr. Mikolajczyk, and seconded by Mr. Sadowski, the Board unanimously accepted Treasury Report as read.

BUSINESS AGENDA

EXECUTIVE DIRECTOR'S REPORT

The Executive Director presented to the Board his monthly report (see attached report). In addition the Executive Director stated that he is pleased to report that the Authority has applied for grants from the Homeland Security and Preparedness Office and has been awarded a \$150,000 Federal Grant for the Facility Target Hardening project to enhance the Authority's ability to build, maintain and sustain national preparedness capabilities. The Executive Director further stated that the Authority will use this grant for new fencing around Authority's property and noted that there will be no cost sharing by the Authority. The Executive Director said that there are some more requirements in addition to executing the FFY17 Grant Agreement.

MOTION: Upon motion of Mr. Sadowski, and seconded by Mr. Mikolajczyk, the Board unanimously approved to execute State of New Jersey Federal Grant Agreement from Office of Homeland Security and Preparedness to proceed with the grants of \$150,000 for fencing around the Authority's facility.

Adoption of an Industrial Discharge Permit Modification to Safety-Kleen System, Inc.

Safety-Kleen Systems, Inc. has applied for an industrial discharge permit modification in accordance with the requirements of the Authority's Rules and Regulations. They engage in the reclamation and recovery of spent solvents and associated wastes. In addition, the facility operates a groundwater treatment system to remediate several contaminated wells on their property. The permit modification is intended to include the addition of a new monitoring well to pump and pretreat, before being discharged to LRSA via DSN002/groundwater treatment location. The additional influent stream to the Groundwater Treatment Plant (GWTP) would come from pumping existing monitoring well. CDM Smith performed an assessment and found that there is no impact to the LRSA Subchapter 8 Air Permit limits and reporting thresholds. This draft permit modification was subject to the 30-day public comment period. No comments were received. The Executive Director and Staff are recommending that the permit modification for Safety-Kleen System, Inc. with the effective October 1, 2017 be adopted by the Board.

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Mikolajczyk, the Board unanimously approved Resolution authorizing Adoption of an Industrial Discharge Permit Modification effective October 1, 2017 to Safety-Kleen System, Inc. (Resolution #40-17 attached).

Recommendation to Award a Contract Extension to Furnish and Deliver Sodium Hypochlorite

At the Board Meeting of October 28, 2015 the Board awarded a two (2) year contract to Miracle Chemical Company to furnish and deliver sodium hypochlorite to the Authority for a not to exceed amount of \$34,090. The New Jersey Local Public Contracts Law allows for the extension of a contract by the mutual agreement of the parties as long as the terms and condition of the contract remain substantially the same. Miracle Chemical Company, whose services the Authority has found to be satisfactory, was contacted and agreed to extend the contract for one year at the same terms and conditions as the original bid. They were the lowest bidder that was able to comply with Authority's delivery specifications. Based on the above, it was determined that a contract extension with the current vendor would be in the Authority's best interest. Therefore, the Executive Director and Staff are recommending, as it is in the best interest of the Authority, that the Board approve a contract extension with Miracle Chemical Company to furnish and deliver sodium hypochlorite for a one year period, commencing November 1, 2017 at a price of \$2.435 per gallon (no change in price from previous contract) for a total not to exceed amount of \$15,000.

MOTION: Upon motion of Mr. Mikolajczyk, seconded by Mr. Sadowski, the Board unanimously approved Resolution recommending to award a contract extension to Furnish and Deliver Sodium Hypochlorite to Miracle Chemical Company in the amount of not to exceed \$15,000, as it is in the best interest of the Authority. (Resolution #41-17 attached)

ENGINEERS REPORT

There were no questions of the engineer.

PUBLIC COMMENT

There were no public in attendance.

BILLS AND CLAIMS

Certification and recommendation received from the Executive Director, Purchasing/Contract Manager, and Financial Manager.

Operating Fund

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Mikolajczyk, the Board unanimously approved payment of the Operating Bills in the amount of \$668,212.83 (Resolution attached).

Renewal and Replacement Fund

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Mikolajczyk the Board unanimously approved payment of the Renewal and Replacement Bills in the amount of \$26,545.00 (Resolution attached).

Tom Laustsen left the meeting due to Executive Session.

EXECUTIVE SESSION

MOTION: Upon motion of Mr. Mikolajczyk, seconded by Mr. Sadowski the Board unanimously approved the Resolution to hold an Executive Session to discuss "Personnel Matters" and any other matters as may come before the Members.
(At 12:28 P.M., Resolution #14E-17 attached).

Mr. Holley arrived at 12:30 P.M. and became a voting Member.

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Mikolajczyk, the Executive Session was closed 1:01 P.M. and the regular business meeting resumed.

Tom Laustsen joined the meeting.

The following actions has to be taken by Motion:

MOTION: Upon motion of Mr. Holley, and seconded by Mr. Sadowski, the Board unanimously approved Employment Agreement for newly hired Shift Operators. The Agreement is explicit regarding conditions of employment; which is attending courses and obtaining the NJ Operator License S-1 within two years of the date of employment.

Acknowledgement - Office Clerk, Wendy MacConnell is out on Family Leave and is eligible for up to six weeks.

MOTION: Upon motion of Mr. Holley, and seconded by Mr. Mikolajczyk, the Board unanimously approved the Executive Director's recommendation memo dated 9/27/17 appointing: 1. Tyler Wiewiorski; 2. Sterlin Payano; and 4. Steven Edwards from the list as a Shift Operators. However, if someone is not interested anymore then continue the names on the list as follows: 3. Edwin Walker; 5. Greg Davison; 6. Tabias Scott; 7. Rayvon Leverette; 8. Nathaniel Bracey.

MOTION: Upon motion of Mr. Holley, and seconded by Mr. Sadowski, the Board unanimously approved a second interview and tour for Superintendent on October 5, 2017 at 9:00am and 10:00am and for the Executive Director candidates on October 11, 2017 at 10:30am and 11:00am. Interview Panel will consist of the Executive Director and all the Board Members. The Personnel Committee Meeting scheduled for October 12, 2017 at 9:30am is cancelled.

ADJOURNMENT

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the meeting was adjourned at 1:30 P.M. and it was ordered that the next monthly meeting of the LRSA be held on Wednesday, **October 25, 2017 at 12:00 P.M.** in the office of the Authority.