

## THE LINDEN ROSELLE SEWERAGE AUTHORITY

The minutes of the regular meeting held on Tuesday February 23, 2021 commenced thereafter an Organizational Meeting at 12:58 P.M. in the office of the Linden Roselle Sewerage Authority.

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Chairman Strano announced that the Public Notice of time and date of the Public Meeting has been duly executed in accordance with the Open Public Meeting Act, P.L., 1975, Ch. 231, notification being mailed 12/31/20 to the Local Source, Star Ledger, Home News Tribune, and to the municipal Clerks of Linden and Roselle for posting in a public place.

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**Present:** Ralph Strano, Chairman; Edward Mikolajczyk, Treasurer;  
**Virtual:** Derek Armstead, Secretary; Jamel Holley, Vice-Chairman;  
**Absent:** James Moore, Alternate Member; Reginald Atkins, Alternate Member;  
**Attending:** Jeffrey A. Williams, Acting Executive Director; Gautam Patwardhan, Authority's Engineer; and **Virtual:** Sean McGowan, Authority's Attorney;

All Attendees Salute to the Flag.

**MOTION:** Upon motion of Mr. Strano, seconded by Mr. Mikolajczyk, the Board unanimously approved the Agenda set forth below.

**Recorded Vote:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - Yes;

**MOTION:** Upon motion of Mr. Mikolajczyk, seconded by Mr. Armstead, the Board unanimously approved the minutes of the January 26, 2021 Regular Monthly Meeting.

**Recorded Vote:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - Yes;

**MOTION:** Upon motion of Mr. Mikolajczyk, seconded by Mr. Strano, the Board unanimously accepted Treasury Report as read.

**Recorded Vote:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - Yes;

### **ACTING EXECUTIVE DIRECTOR'S MONTHLY REPORT**

The Director presented to the Board his monthly report (see attached report).

### **ENGINEERS REPORT**

Engineer presented to the Board his monthly report (see attached report).

### **BUSINESS AGENDA**

#### **Acceptance of 2020 Annual Plant Inspection Report**

Authority's Engineer Gautam Patwardhan reported that this is done annually on the physical and operating condition of the LRSA sewerage facilities. Within this report, any recommended repairs, renewals, replacements, of improvements are to be identified. Authority's Engineer conducted an inspection along with Maintenance Manager and Operation Manager walked throughout the facilities with previous year report identifying work that has been completed.

**BUSINESS AGENDA (cont.)**

**Acceptance of 2020 Plant Inspection Report (cont.)**

Also, at the same time addressing what it needs and should to be done either upcoming year or in a near future, which is identify and summarized in the report. Engineer further stated that Maintenance Manager and Operations Manager are addressing what they would like to include into the report. Upon inspection of the facility the report is being updated, which includes deficiencies as well as positive outcome that Authority's Staff has done previous year. Engineer reported that the last section of the report is a summary of recommendations including high priority items that should be addressed in upcoming year, they are highlighted in red.

Engineer stated that overall, the Authority's Staff are doing good job operating and maintaining Authority's facilities. In summary, the report indicates favorable reports on the plant performance, pretreatment, maintenance, and overall housekeeping. Acting Executive Director added that this inspection report includes a lot of projects that were pushed from year to year. Therefore, the Executive Director and Staff are recommending that the Board accept the report.

**MOTION:** Upon motion of Mr. Strano, seconded by Mr. Mikolajczyk the Board unanimously approved and accepted the 2020 Annual Plant Inspection Report as presented by Authority's Engineer.

**RECORDED VOTE:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - Yes;

**Resolution #23-21**

**Adoption of the Industrial Discharge Permit to Linden Renewable Energy, LLC**

Chairman read Resolution #23-21 adopting the Industrial Discharge Permit to the Linden Renewable Energy, LLC in accordance with the applicable State and Federal regulations.

**MOTION:** Upon motion of Mr. Armstead, seconded by Mr. Mikolajczyk the Board unanimously approved Resolution #23-21 as read (Resolution attached).

**RECORDED VOTE:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - Yes;

**BIDS & PURCHASES - None**

**PUBLIC COMMENT** - No public in attendance.

Engineer left the meeting due to Executive Session.

**EXECUTIVE SESSION**

**MOTION:** Upon motion of Mr. Mikolajczyk, seconded by Mr. Strano the Board unanimously approved the Resolution to hold an Executive Session to discuss "Personnel Matters" and any other matters as may come before the Members. (At 1:15 P.M., Resolution #02E-21 attached)

**RECORDED VOTE:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - Yes;

**MOTION:** Upon motion of Mr. Strano, seconded by Mr. Armstead, the Executive Session was closed 1:22 P.M. and the regular meeting resumed.

**RECORDED VOTE:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - Yes;

Meeting open to the public. No public in attendance.

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**MEETING MINUTES**

February 23, 2021

The following actions to be taken:

**MOTION:** Upon motion of Mr. Strano, seconded by Mr. Mikolajczyk, the Board unanimously approved 4<sup>th</sup> request 30-day Leave of Absence for Authority's employee Tyler Wiewlorski due to his personal illness without pay. The fourth (4<sup>th</sup>) LOA is from 3/01/2021 to 3/30/2021.

**RECORDED VOTE:** Mr. Strano – Yes; Mr. Armstead – Yes;  
Mr. Mikolajczyk – Yes; Mr. Holley – absent/virtual lost connection;

**MOTION:** Upon motion of Mr. Strano, seconded by Mr. Mikolajczyk, the Board unanimously approved promotions; 1) Gina Earley as an Asset Management Plant Coordinator along with Clerical duties, with a salary of \$50,000; 2) Keisha Pettey as a Bookkeeping/Clerical position with a salary of \$50,000; 3) Annette Zennario as a Payroll Clerk with a salary adjustment of \$55,000; all above effective as of March 1, 2021.

**RECORDED VOTE:** Mr. Strano – Yes; Mr. Armstead – Yes;  
Mr. Mikolajczyk – Yes; Mr. Holley – absent/virtual lost connection;

**BILLS AND CLAIMS**

Certification and recommendation received from the Acting Executive Director, Purchasing/Contract Manager, and Financial Manager.

**Operating Fund**

**MOTION:** Upon motion of Mr. Strano, seconded by Mr. Mikolajczyk the Board unanimously approved payment of the Operating Bills in the amount of \$410,864.62 (Resolution attached).

**RECORDED VOTE:** Mr. Strano – Yes; Mr. Armstead – Yes;  
Mr. Mikolajczyk – Yes; Mr. Holley – absent/virtual lost connection;

**Renewal and Replacement Fund**

**MOTION:** Upon motion of Mr. Strano, seconded by Mr. Mikolajczyk the Board unanimously approved payments of the Renewal and Replacement Bills in the amount of \$72,099.52 (Resolution attached).

**RECORDED VOTE:** Mr. Strano – Yes; Mr. Armstead – Yes;  
Mr. Mikolajczyk – Yes; Mr. Holley – absent/virtual lost connection;

**ADJOURNMENT**

**MOTION:** Upon motion of Mr. Mikolajczyk, seconded by Mr. Holley the meeting was adjourned at 1:24 P.M. and it was ordered that the monthly Board Meeting of the LRSA be held on Tuesday, March 23, 2021 at 12:00 P.M. in the office of the Authority and/or virtual / via phone conference call.

**RECORDED VOTE:** Mr. Strano – Yes; Mr. Armstead – Yes;  
Mr. Mikolajczyk – Yes; Mr. Holley – Yes;

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**MONTHLY RECEIPTS**

*January 1, 2021 - January 31, 2021*

**REVENUE FUND**

City of Linden 108,253.32

**Non-Major User**

0.00

**Municipality**

Borough of Roselle (1st Qtr. 2021) 728,635.75

**Major Industry Users**

North East Linen (3rd Qtr. 2020) 23,896.52

**Miscellaneous**

PSE&G (Mo. Effluent December-20) 21,170.00

Aries - Use & Occupancy Agreement (January 2021) 10,847.42

ST Linden Terminal (Easement) 2,023.50

**Total Revenue Fund \$894,826.51**

**OPERATING FUND**

Northfield Transfer 700,000.00

**Total Operating Fund \$700,000.00**

**Escrow Account**

Greek Development (formerly LPH) 63,986.55

JVM Sales 16,384.63

IMTT Pipeline 14,422.50

Linden Renewable Energy 9,120.26

Geosyntec NuStar 5,000.00

EWA Linden 4050 LLC (formerly Accordia) 2,548.95

Aries Clean Energy 0.00

**Ending Balance as of 01/31/21 \$111,462.89**

# **Report to the Board**

## **February 23, 2021**

### **Highlighting Departments**

#### **Administrative**

**Readvised for the Electrician position.**

**Advertise for Part time clerk.**

**Posted required OSHA 300A summary log.**

**Submitted the Occupational Injuries survey.**

### **Construction Projects**

- Project #1: Phase V Building Improvements (T&M Associates) Complete.
- Project #2: Flood Mitigation (Alaimo)
- Project #3: Thickening Facilities
- Project #4: Bar Screen Replacement (RVE)
- Project #5: UV Disinfection (CDM Smith)
- Project #6: Emergency Generator Switchgear
- Project #7: Aries Sludge Gasification (ARIES)

### **Operations**

1. Plant performance – The plant operated well during January 2021 meeting all permit parameters.
2. Flows were an average 9.7 MGD with maximum daily flow of 17.69 MGD.
3. We are seeing some our best plant effluent with an average TSS of 6 mg/l and BOD of 6 mg/l both with a 98% removal rate.

### **Maintenance**

1. Performed Monthly Preventive Maintenance, SPCC, electrical safety checks and normal packing maintenance.
2. Pump stations inspections were completed.
3. A lot of time was spent on snow removal.
4. Snowplow repairs.
5. Sent out pick up for transmission.

## **Laboratory**

1. The mercury samples were all non-detect.
2. The monthly quality control samples were complete and quarterly quality control will be completed next month.
3. We experienced some fungus growth in the DI system check agar plates. A recheck showed no growth.
4. We sent out the NIST for recertification.
5. A new muffle furnace was installed 2/1.

## **Monitoring Department**

### **Permit:**

RVE working to revise the air permit regarding the grit upgrades other minor items.

RVE is researching the request for a permit modification for the reuse water. Requested by Aries.

RVE is working to modify our existing residuals permit as it relates to Aries.

The annual Storm Water Certification was filed on 12-9-20.

RVE is working on the comments for our permit renewal.

The 503 Sludge Report was filed.

Annual Sludge Priority Pollutant WCR

## **IPP**

The RNG Energy draft permit is in draft format.

A Notice of Violation was issued to Blue Apron for an Oil and Grease violation which occurred in November of 2020.

A Notice of Violation was issued to Unitex for failure to monitor for Cyanide during their October 2020 reporting period. No evidence supporting the new laboratory was given proper documentation has been received. The penalty of \$3,000 was approved by the LRSA Board.

Unitex requested an extension to their discharge permit renewal application, which was due November 30, 2020. The extension was granted to December 31, 2020. No permit application has been received to date. This mean that they are in violation and will be issued a Notice of Violation. It was received 2/6/21.

**IPP (continued)**

Industrial flow contribution in December was 17.4% and in down from November at 19.8%. The December 2020 Industrial BOD Load contribution increased from 5.95% to 6.34%.

**Collection System:**

The color and manhole check in areas were conducted.

**Health and Safety**

Face coverings are mandatory at all time unless you are alone in your own office.

We continue to do training via the NJMEL online.

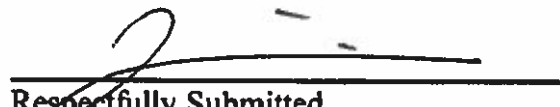
Last safety meeting was held on 11-12-2020.

**Business Department**

**Expenditures**

Currently O&M expenses YTD as of December 31, 2020 were \$8,088,928.95 or approximately 87.4% of the annually budgeted 2020 O&M. This is 13% below the 100% expected at his point. We will still receive some 2020 and year end accruals are being calculated. We do expect that the amount will continue to change, however at this time we are predicting that the surplus generated will be enough to cover the amount to offset the budget for next year. (800,000)

The 2020 Audit is underway.

  
Respectfully Submitted,  
Jeffrey A. Williams, Acting Executive Director



**REMINGTON  
& VERNICK  
ENGINEERS**

RVE HQ:  
232 Kings Highway East  
Haddonfield, NJ 08033  
O: (856) 795-9595  
F: (856) 795-1882

February 18, 2021

Mr. Jeffrey A. Williams  
Executive Director  
Linden Roselle Sewerage Authority (LRSA)  
P.O. Box 4118  
5005 South Wood Avenue  
Linden, NJ 07036

**Re: Linden Roselle Sewerage Authority  
Engineer's Report for January 2021**

Dear Jeff:

Enclosed for review by the Board and Authority staff is our Engineer's Report covering activities and events that have transpired since our January report.

Should you have any questions, please do not hesitate to contact me.

Sincerely yours,

**REMINGTON & VERNICK ENGINEERS**

By

Gautam S. Patwardhan, PhD., P.E.  
Project Manager



**LINDEN ROSELLE SEWERAGE AUTHORITY**  
**MEETING DATE: February 23, 2021**

1. **TRUST AGREEMENT SERVICES**

2021 Annual Budget – Submitted

2. **STUDY & REPORT SERVICES**

**2020 Annual Inspection**

RVE submitted the 2020 Annual Inspection Report to LRSA.

**Permit Modifications**

RVE is preparing applications to modify LRSA's Air, sludge, and Beneficial Reuse Permits. A draft Beneficial reuse permit application is under review. Draft applications for the sludge and air permit will be sent to LRSA for review next week. RVE anticipates submitting all the three applications to DEP in the first week of March.

**User Charge System Biennial Review**

RVE is working with LRSA to perform the biennial User Charge Review. Unanticipated volume and revenue changes due to the pandemic in 2020 have made future projections based on 2020 numbers difficult. Also, some of the current loan obligations will be fulfilled in the coming months and be replaced by other loan obligations due to the issuance of a new NJIB loan. These changes to the loan obligations are not currently reflected in the budget. An accurate understanding of future loan obligations should be available in the next few months as these changes take effect and the new loan gets disbursed. RVE will work with LRSA's bond counsel to finalize future loan obligations for incorporation in the user charge review.

3. **DESIGN/BID SERVICES**

**Bar Screen Replacement**

Final drawing set and specifications were submitted. RVE will update the bid documents once front-end specifications are received from CDM Smith.

4. **CONSTRUCTION SERVICES**

No active construction services being provided at this time.

5. **PROPOSALS**

1. None.

## ANNUAL ORGANIZATIONAL MEETING

**TIME:** 12:17 P.M. February 23, 2021

**PLACE:** Board Room of the Linden Roselle Sewerage Authority

**PURPOSE:** To elect Officers of the Board and appoint Professional Consultants

### **CALL TO ORDER**

Chairman announced that public notice of time and date of the Organizational Meeting has been duly executed in accordance with the Open Public Meeting Act at least 48 hours prior to the meeting. Notification was given to The Star Ledger, The Local Source, Home News Tribune, and to the municipal Clerks of Linden and Roselle for posting in a public place.

**Present:** Ralph Strano, Chairman; Edward Mikolajczyk, Treasurer;

**Virtual:** Derek Armstead, Secretary; Jamel Holley, Vice-Chairman;

**Absent:** Mr. Atkins, Alternate Member; James Moore, Alternate Member

**Attending:** Jeffrey A. Williams, Acting Executive Director; Gautam Patwardhan, Authority's Engineer and virtual Sean McGowan, Authority's Attorney;

**Visitors:** Denise Garner from Grant Engineering - virtual.

All Attendees Salute to the Flag.

**MOTION:** Upon motion of Mr. Strano, seconded by Mr. Mikolajczyk, the Board unanimously approved Agenda set forth below.

**Recorded Vote:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - Yes;

### **ELECTION OF OFFICERS**

#### **Resolution #11-21**

#### **Approving Election of Officers for 2021**

Chairman read Resolution #11-21 approving Slate of Officers as proposed for 2021-2022.

**MOTION:** Upon motion of Mr. Armstead, seconded by Mr. Holley, the Board unanimously approved Resolution #11-21 as read and accepted the following Slate of Officers for 2021 - 2022. (Resolution attached)

**Recorded Vote:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - Yes;

### **PROFESSIONAL SERVICES**

#### **Resolution #12-21**

#### **Awarding Annual Professional Engineering Services**

The Chairman read Resolution #12-21 awarding a Professional Services contract for Annual Engineering Services to Remington & Vernick in the sum not to exceed \$123,767.00 in 2021-2022.

**MOTION:** Upon motion of Mr. Armstead, seconded by Mr. Holley, the Board unanimously approved the Resolution as read. (Resolution #12-21 attached)



**PROFESSIONAL SERVICES (cont.)**

**Resolution #18-21**

**Awarding Bond Counsel Services**

The Chairman read Resolution #18-21 awarding a contract for Bond Counsel Services to Gibbons P.C., in the sum not to exceed \$23,000.00 in 2021 - 2022.

**MOTION:** Upon motion of Mr. Armstead, seconded by Mr. Mikolajczyk, the Board unanimously approved the Resolution as read. (Resolution #18-21 attached)

**Recorded Vote:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - Yes;

**ORGANIZATIONAL RESOLUTIONS FOR ADOPTION**

**Resolution #19-21**

**Designated signatures for Authority checks -**

**MOTION:** Upon motion of Mr. Armstead, seconded by Mr. Mikolajczyk, the Board unanimously approved the Resolution authorizing designated signatures for Authority checks. (Resolution #19-21 attached)

**Recorded Vote:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - absent/virtual cut off

**Resolution #20-21**

**Designated signatures for payment of salaries and wages -**

**MOTION:** Upon motion of Mr. Strano, seconded by Mr. Mikolajczyk, the Board unanimously approved the Resolution authorizing the Executive Director to sign such checks. (Resolution #20-21 read and attached)

**Recorded Vote:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - absent/virtual cut off

**Resolution #21-21**

**Designated Banks -**

**MOTION:** Upon motion of Mr. Mikolajczyk, seconded by Mr. Armstead, the Board unanimously approved the Resolution designating the Authority's depository banks as Northfield Bank and US Bank. (Resolution #21-21 read and attached)

**Recorded Vote:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - Yes

**Resolution #22-21**

**Newspapers -**

**MOTION:** Upon motion of Mr. Strano, seconded by Mr. Armstead, the Board unanimously approved the Resolution designating The Local Source, The Star Ledger and Home News Tribune as the Authority's official newspapers. (Resolution #22-21 read and attached)

**Recorded Vote:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - Yes

**Adjournment -** Upon motion of Mr. Strano, seconded by Mr. Armstead, the Organizational Meeting was adjourned at 12:57 P.M.

**Recorded Vote:** Mr. Strano - Yes; Mr. Armstead - Yes;  
Mr. Mikolajczyk - Yes; Mr. Holley - Yes;

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #11-21**

**APPROVING ELECTION OF OFFICERS FOR 2021**

**WHEREAS**, the Sewage Authorities Law, N.J.S.A. 40:14A-1 et seq., requires the election of Officers annually on or after February 1<sup>st</sup> of each year until the first day of February of the following year and until their respective successors have been appointed and qualified; and

**WHEREAS**, the By-Laws of the Authority provides that the Chairman, Vice-Chairman and Treasurer shall be elected from among the members of the Authority and the Secretary can be appointed from outside the membership; and

**WHEREAS**, the following Slate of Officers has been proposed for 2021:

**Chairman:** Ralph Strano

**Vice Chairman:** Jamel C. Holley

**Treasurer:** Edward Mikolajczyk

**Secretary:** Derek Armstead

**NOW THEREFORE BE IT RESOLVED** that the Linden Roselle Sewerage Authority, acting at its Annual Organizational Meeting, hereby authorizes the election of:

Mr. Ralph Strano                   to serve as Chairman,  
Mr. Jamel C. Holley               to serve as Vice-Chairman,  
Mr. Edward Mikolajczyk       to serve as Treasurer,  
Mr. Derek Armstead               to serve as Secretary

for a one-year term or until the Authority's 2022 Organizational Meeting.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 23, 2021.



Derek Armstead, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #12-21**

**AWARDING A PROFESSIONAL SERVICES CONTRACT FOR ANNUAL  
ENGINEERING SERVICES**

**WHEREAS**, there exists a need for the Authority to retain the services of a Consulting Engineer for a one year period from the Authority's 2021 Reorganization Meeting pursuant to the Authority's Trust Agreement dated June 1984 and Service Contract between the Authority and the City of Linden and the Borough of Roselle dated December 1949, as amended June 1975 and December 1980; and

**WHEREAS**, the Board Members have reviewed a memo recommending a contract award to Remington & Vernick in the sum of \$123,767.00 to be in the best interests of the Authority, the said Remington & Vernick having submitted a response to Requests for Qualifications and Proposal in a fair and open process under N.J.S.A. 19-44A-20.1 et. seq.; and the Members having reviewed said recommendation on qualifications and the proposal and determined the contract award to be in the Authority's best interest.

**WHEREAS**, the maximum amount of the contract is \$123,767.00 and funds are available in the 2021 budget, in account No. 01-100-7700 ("Engineering Annual Services"), and Account No. 01-100-7970 (Air Permit Compliance) as evidenced by the Certifying Finance Officer's certification attached hereto; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of the Linden Roselle Sewerage Authority as follows:

1. The Linden Roselle Sewerage Authority approves said Agreement to retain Remington & Vernick as Consulting Engineers for a one-year term from the date hereof. Compensation for this retainage shall not exceed an upper limit of \$123,767.00. Payment shall be as follows:
  - a) Trust Agreement Services at a lump sum of \$36,359.00
  - b) Technical Support Services at a not to exceed amount of \$34,798.00.
  - c) Air Permit and Regulatory Compliance at a not to exceed amount of \$51,276.00.
  - d) Construction Fund-Related Services at a not to exceed amount of \$1,334.00.
2. The Chairman is hereby authorized and directed to sign the Agreement.
3. This Agreement is awarded without competitive bidding in accordance with N.J.S.A. 40:11-1(1)(A) because the subject matter thereof consists of professional services as defined in N.J.S.A.40:11-2(6).
4. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq.
5. A notice of this action shall be printed once in the "The Local Source".


I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 23, 2021.

  
Derek Armstead, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**  
**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2021 Budget (Account No. 01-100-7700 "Engineering Annual Services") and (Account No. 01-100-7970 "Air Permit Compliance) for a contract in the total amount of \$123,767.00 with Remington & Vernick now pending approval by the Authority.

Dated: February 23, 2021

  
\_\_\_\_\_  
Jeffrey A. Williams  
Certifying Finance Officer

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #13-21**

**QUALIFICATION OF VENDORS FOR GENERAL ENGINEERING SERVICES**

**WHEREAS**, in accordance with N.J.S.A. 40A:11-2(6) the Linden Roselle Sewerage Authority (“Authority”) a body politic and corporate of the State of New Jersey, instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for types of Professional Services required by the Authority pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Authority has received in accordance with a public notice, sealed qualifications for General Engineering Services relating to the study, planning, design, bid and construction oversight of capital improvement projects, to be provided to the Authority on an as needed basis.

**WHEREAS**, pursuant to the fair and open process, and based upon review of the qualifications and recommendations therefore, certain professionals are qualified for General Engineering Services for the year 2021-2022 from its organizational meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE LINDEN ROSELLE SEWERAGE AUTHORITY** that in accordance with N.J.S.A. 40A:11-2(6) on such basis as necessary, and for each of the approved and qualified vendors, a resolution approving each individual specific contract shall be considered by the Members of the Authority.

- |   |   |
|---|---|
| 1. Alaimo Group<br>200 High Street<br>Mount Holly, NJ 08060             | 2. CDM Smith<br>110 Fieldcrest Ave.<br>Edison, NJ 08837             |
| 3. CME Associates<br>3141 Bordentown Ave.<br>Parlin, NJ 08859           | 4. Grant Engineering<br>211 Warren St.<br>Newark, NJ 07103          |
| 5. Maser Consulting<br>331 Newman Springs Road<br>Red Bank, NJ 07701    | 6. Neglia Engineering<br>34 Park Avenue<br>Lyndhurst, NJ 07071      |
| 7. Paulus, Sokolowski & Sartor<br>3 Mountainview Rd<br>Warren, NJ 07059 | 8. Pennoni<br>1900 Market St.<br>Philadelphia, Pa. 19103            |
| 9. Remington & Vernick<br>1 Harmon Plaza<br>Secaucus, NJ 07094          | 10. Surburban Consulting<br>96 US Highway 206<br>Flanders, NJ 07836 |
| 11. T&M Associates<br>11 Tindall Road<br>Middletown, NJ 07836           |   |

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 23, 2021.

  
Derek Armstead, Secretary



**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #14-21**

**QUALIFICATION OF VENDORS FOR PROFESSIONAL LEGAL SERVICES**

**WHEREAS**, in accordance with N.J.S.A. 40A:11-2(6) the Linden Roselle Sewerage Authority ("Authority") a body politic and corporate of the State of New Jersey, instituted a policy to negotiate agreements for Professional Services on the basis of demonstrated confidence and qualifications for types of Professional Services required by the Authority pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Authority has received in accordance with a public notice, sealed qualifications for Legal Services; and

**WHEREAS**, pursuant to the fair and open process, and based upon review of the qualifications and recommendations therefore, certain professionals are qualified for certain positions for one year from the 2021 organizational meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE LINDEN ROSELLE SEWERAGE AUTHORITY** that in accordance with N.J.S.A. 40A:11-2(6) on such basis as necessary, and for each of the approved and qualified vendors, a resolution approving each individual specific contract shall be considered by the Members of the Authority.

**I. PROFESSIONAL LEGAL SERVICES**

1. Bertone Piccini  
777 Terrace Avenue, Suite 201  
Hasbrouck Heights, NJ 07604
2. Florio Kenny Raval L.L.P.  
125 Chubb Avenue  
Lyndhurst, NJ, 07071
3. Law Office of Steven A. Glickman  
150 Morris Avenue  
Springfield, NJ 07081

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 23, 2021.



\_\_\_\_\_  
Derek Armstead, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #15-21**

**AWARDING A PROFESSIONAL SERVICES CONTRACT FOR LEGAL/ BOARD  
ATTORNEY SERVICES**

**WHEREAS**, there exists a need for legal representation for the Linden Roselle Sewerage Authority in various environmental, labor/personnel, litigation and board matters during the years 2021-2022.

**WHEREAS**, the Members have reviewed a memorandum recommending a contract with Bertone Piccini LLP in the sum of not to exceed \$40,000.00 to be in the best interests of the Authority, the said Bertone Piccini having submitted a response to Requests for Qualifications and Proposal in a fair and open process under N.J.S.A. 19-44A-20.1 et seq. and is a qualified vendor there under; and the Members having reviewed said recommendation on qualifications and the proposal and determined the contract award to be in the Authority's best interest.

**WHEREAS**, the maximum amount of the contract for such services is the sum of \$40,000.00; and

**WHEREAS**, sufficient funds are available for the contract in the Authority's 2021 budget in Account No. 01-100-7760 (Special Legal Services) as evidenced by the Certifying Finance Officer certification attached hereto; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the resolution authorizing award of a contract for "Professional Services" without competitive bid and the contract award be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED**, by the Linden Roselle Sewerage Authority as follows:

1. The Chairman and Secretary are authorized and directed to execute the said Contract with Bertone Piccini LLP, in a sum not to exceed \$40,000.00 for a one-year term from the date hereof.
2. This contract is awarded without competitive bid in accordance with N.J.S.A. 40:11-1(1)(A) because the subject matter thereof consists of professional services as defined in N.J.S.A. 40:11-2(6).
3. A Notice of this action shall be printed once in The Local Source.
4. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq. and a copy of a resolution of qualification is attached hereto.

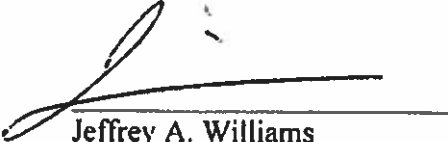
I certify the forgoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 23, 2021.

  
Derek Armstead, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**  
**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2021 Budget in Account No. 01-100-7760 (Special Legal Services) for a contract in the total amount of \$40,000.00 with Bertone Piccini LLP now pending approval by the Authority.

Dated: February 23, 2021

  
Jeffrey A. Williams  
Certifying Finance Officer

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #16-21**

**AWARDING A PROFESSIONAL SERVICES CONTRACT FOR LABOR ATTORNEY SERVICES**

**WHEREAS**, there exists a need for legal representation for the Linden Roselle Sewerage Authority in various labor/personnel and litigation matters during the years 2021-2022.

**WHEREAS**, the Members have reviewed a memorandum recommending a contract with Law Office of Steven A. Glickman in the sum of not to exceed \$40,000.00 to be in the best interests of the Authority, the said Law Office of Steven A. Glickman having submitted a response to Requests for Qualifications and Proposal in a fair and open process under N.J.S.A. 19-44A-20.1 et seq. and is a qualified vendor there under; and the Members having reviewed said recommendation on qualifications and the proposal and determined the contract award to be in the Authority's best interest.

**WHEREAS**, the maximum amount of the contract for such services is the sum of \$40,000.00; and

**WHEREAS**, sufficient funds are available for the contract in the Authority's 2021 budget in Account No. 01-100-7760 (Special Legal Services) as evidenced by the Certifying Finance Officer certification attached hereto; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the resolution authorizing award of a contract for "Professional Services" without competitive bid and the contract award be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED**, by the Linden Roselle Sewerage Authority as follows:

1. The Chairman and Secretary are authorized and directed to execute the said Contract with Law Office of Steven A. Glickman, in a sum not to exceed \$40,000.00 for a one-year term from the date hereof.
2. This contract is awarded without competitive bid in accordance with N.J.S.A. 40:11-1(1)(A) because the subject matter thereof consists of professional services as defined in N.J.S.A. 40:11-2(6).
3. A Notice of this action shall be printed once in The Local Source.
4. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq. and a copy of a resolution of qualification is attached hereto.


I certify the forgoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 23, 2021.

  
Derek Armstead, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**  
**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2021 Budget in Account No. 01-100-7760 (Special Legal Services) for a contract in the total amount of \$40,000.00 with Law Office of Steven A. Glickman now pending approval by the Authority.

Dated: February 23, 2021

  
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Jeffrey A. Williams  
Certifying Finance Officer

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #17-21**

**AWARDING A CONTRACT FOR INFORMATION TECHNOLOGY CONSULTANT SERVICES**

**WHEREAS**, there exists a need for an Information Technology Consultant to provide support and service to the Authority's computer systems and network during the years 2021-2022; and

**WHEREAS**, the Executive Director and Staff has recommended a contract with TeliApp Corporation for a not to exceed amount of \$16,950.00 in the best interests of the Authority, the said TeliApp Corporation having submitted a response to a Request for Proposal in a fair and open process under N.J.S.A. 19-44A-20.1 et seq.; and the Members having reviewed said recommendation on qualifications and the proposal and determined the contract award to be in the Authority's best interest.

**WHEREAS**, sufficient funds are available in Account No. 01-100-7580 (Computer Services) and Account No. 01-100-7575 (Disaster Recovery Costs) as evidenced by the Certification of Funds attached hereto; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40:11-1 et seq., requires that the resolution authorizing award of a contract for "Professional Services" without competitive bid and the contract award be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED**, by the Linden Roselle Sewerage Authority as follows:

1. The Chairman and Secretary are authorized and directed to execute the said Contract with TeliApp Corporation in a sum not to exceed \$16,950.00 for a one-year term from the date hereof.
2. This contract is awarded without competitive bid in accordance with N.J.S.A. 40:11-1(1)(A) because the subject matter thereof consists of professional services as defined in N.J.S.A. 40:11-2(6).
3. A Notice of this action shall be printed once in The Local Source.
4. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq.


I certify that the foregoing is a true and exact copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 23, 2021.

  
Derek Armstead, Secretary

**LINDEN ROSELLE SEWERAGE AUTHORITY**  
**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2021 Budget in Account No. 01-100-7580 (Computer Services) and Account No. 01-100-7575 (Disaster Recovery Costs) for Information Technology consulting services in the amount not to exceed \$16,950.00 with TeliApp Corporation, now pending approval.

Dated: February 23, 2021

  
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Jeffrey A. Williams  
Certifying Finance Officer

**LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #18-21**

**AWARDING A PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL SERVICES**

**WHEREAS**, there exists a need for Bond Counsel services in connection with the financing of various capital improvement projects through borrowing from the New Jersey Infrastructure Bank; and

**WHEREAS**, the Executive Director and staff have recommended that a contract with Gibbons P.C. in the sum of not to exceed \$23,000.00 is in the best interest of the Authority, the said Gibbons P.C. having submitted a response to Request for Qualifications and Proposal in a fair and open process under N.J.S.A. 19-44A-20.1 et seq., and the Members having reviewed said recommendation on qualifications and the proposal and determined the contract award to be in the Authority's best interest.

**WHEREAS**, the maximum amount of the contract for such services is the sum of not to exceed \$23,000.00; and

**WHEREAS**, sufficient funds are available for the contract in the Authority's 2021 budget in Account No. 01-100-7750 (Bond Counsel Services) as evidenced by the Certifying Finance Officer certification attached hereto; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the resolution authorizing award of a contract for "Professional Services" without competitive bid and the contract award be available for public inspection.

**NOW, THEREFORE BE IT RESOLVED**, by the Linden Roselle Sewerage Authority as follows:

1. The Chairman and Secretary are authorized and directed to execute the said Contract with Gibbons P.C., in a sum not to exceed \$23,000.00 for a one-year term from the date hereof.
2. This contract is awarded without competitive bids in accordance with N.J.S.A. 40:11-1(1)(A) because the subject matter thereof consists of professional services as defined in N.J.S.A. 40:11-2(6).
3. A Notice of this action shall be printed once in The Local Source.
4. This contract is awarded pursuant to a fair and open process as set forth and in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq.

I certify the forgoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 23, 2021.

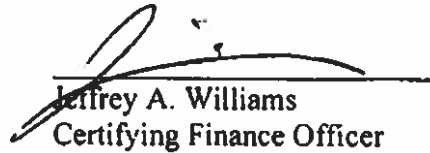
  
Derek Armstead, Secretary



**LINDEN ROSELLE SEWERAGE AUTHORITY**  
**CERTIFICATION OF FUNDS**

I hereby certify that sufficient funds are available in the Linden Roselle Sewerage Authority's 2021 Budget in Account No. 01-100-7750 (Bond Counsel Services) for a contract in the total amount of \$23,000.00 with Gibbons P.C. now pending approval by the Authority.

Dated: February 23, 2021

  
Jeffrey A. Williams  
Certifying Finance Officer

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #19-21**

**DESIGNATION OF AUTHORIZED SIGNATURES FOR AUTHORITY CHECKS**

**WHEREAS**, the New Jersey Local Authorities Fiscal Control Act (N.J.S.A. 40:5A-1, et seq.) and Regulation adopted in accordance with the law (N.J.A.C. 5:31-41(c) and 4.2) require that every Authority shall at each Organizational Meeting designate by resolution the individuals whose signature shall appear on checks drawn upon the treasury of the Authority; and

**WHEREAS**, the Linden Roselle Sewerage Authority is subject to such law and regulation.

**NOW THEREFORE, BE IT RESOLVED**, that the Linden Roselle Sewerage Authority acting at its Annual Organizational Meeting hereby designates:

<u>Ralph Strano</u>	<b>Chairman</b>
<u>Jamel C. Holley</u>	<b>Vice Chairman</b>
<u>Derek Armstead</u>	<b>Secretary</b>
<u>Edward Mikolajczyk</u>	<b>Treasurer</b>
<u>Jeffrey A. Williams</u>	<b>Executive Director</b>

as the individuals whose signatures shall appear on checks drawn upon the treasury of the Authority.

In addition, Authority Alternate Members, Reginald Atkins and James Moore are hereby designated when properly acting as **Chairman, Vice Chairman, Secretary or Treasurer** in that individual officer's absence.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 23, 2021.

  
Derek Armstead, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #20-21**

**DESIGNATION OF THE MANNER OF PAYMENT OF SALARIES & WAGES**

**WHEREAS**, the Local Authorities Fiscal Control Law (N.J.S.A.40A: 5A-1 et seq.) and pertinent Regulations (N.J.A.C. 5:31-4.1(f) requires that the Linden Roselle Sewerage Authority by Resolution, passed by not less than majority of the full membership, designate the manner in which and the time in which salaries, wages or other compensation for services shall be paid.

**NOW THEREFORE, BE IT RESOLVED**, that all employees of the Linden Roselle Sewerage Authority be paid their wages, salary and compensation for services by check drawn upon the Funds of the Authority; that each employee shall be paid his annual salary on a weekly basis; that the Executive Director is authorized and designated to sign such check; and that in his absence, the Authority's Chairman, Vice Chairman, Treasurer or Secretary are authorized and designated as such signatory.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 23, 2021.

  
Derek Armstead, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #21-21**

**DESIGNATION OF OFFICIAL DEPOSITORY**

**WHEREAS**, N.J.A.C.5:31-3.1 required that the governing body of the Linden Roselle Sewerage Authority shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan which shall include the designation of a depository as defined therein.

**NOW THEREFORE, BE IT RESOLVED**, in accordance with all of the requirements of the N.J.A.C. 5:31-3.1, **US Bank**, 21 South Street, 3<sup>rd</sup> Floor, Morristown, New Jersey and **Northfield Bank**, 1410 St. Georges Avenue, Avenel, New Jersey are designated as the Authority's depositories, and that all revenue receipts and any other receipts shall be deposited within forty-eight (48) hours with the said depositories; and, therefore, transferred into those accounts and invested in interest bearing accounts as set forth in a certain Trust Agreement between **Linden Roselle Sewerage Authority** and **US Bank**, Trustee dated June 7, 1984.

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 23, 2021.

  
Derek Armstead, Secretary

**THE LINDEN ROSELLE SEWERAGE AUTHORITY**

**RESOLUTION #22-21**

**DESIGNATION OF OFFICIAL NEWSPAPER**

**WHEREAS**, the Linden Roselle Sewerage Authority is required to designate certain newspapers for the publication of various notices required by law, including but not limited to the "Open Public Meeting Act" and the "Local Public Contracts Law".

**NOW THEREFORE, BE IT RESOLVED**, that the following newspapers are designated to receive notice in the manner required by applicable law:

1. The Local Source
2. The Star Ledger
3. Home News Tribune

I certify the foregoing to be a true copy of a Resolution adopted by the Linden Roselle Sewerage Authority at a meeting held on February 23, 2021.

  
Derek Armstead, Secretary