

THE LINDEN ROSELLE SEWERAGE AUTHORITY

The minutes of the regular meeting held on Tuesday, March 24, 2020 at 12:08 P.M. in the office of the Linden Roselle Sewerage Authority.

Chairman Strano announced that the Public Notice of time and date of the Public Meeting has been duly executed in accordance with the Open Public Meeting Act, P.L., 1975, Ch. 231, notification being mailed 12/26/19 and 1/13/20 to the Local Source, Star Ledger, Home News Tribune, and to the municipal Clerks of Linden and Roselle for posting in a public place.

Present: Ralph Strano, Chairman;
Via-Phone: Edward Mikolajczyk, Treasurer; Mayor Armstead, Secretary; Reginald Atkins, Alternate Member; James Moore, Alternate Member;
Absent: Jamel Holley, Vice-Chairman;
Attending: Jeffrey A. Williams, Superintendent; Gautam Patwardhan, Authority's Engineer;
Via-Phone: Sean McGowan, Authority's Attorney;

All Attendees Salute to the Flag.

Recognition of Visitors – No visitors in attendance.

MOTION: Upon motion of Mr. Strano, seconded by Mr. Armstead, the Board unanimously approved appointment of Mr. Atkins as a voting Member for this meeting.

Recorded Vote: Mr. Strano – Yes; Mr. Armstead – Yes;
Mr. Mikolajczyk – Yes; Mr. Atkins – Yes;

MOTION: Upon motion of Mr. Atkins, seconded by Mr. Armstead, the Board unanimously approved the Agenda set forth below.

Recorded Vote: Mr. Strano – Yes; Mr. Armstead – Yes;
Mr. Mikolajczyk – Yes; Mr. Atkins – Yes;

MOTION: Upon motion of Mr. Strano, seconded by Mr. Mikolajczyk, the Board unanimously approved the minutes of the February 25, 2020 Organizational Meeting.

Recorded Vote: Mr. Strano – Yes; Mr. Armstead – Yes;
Mr. Mikolajczyk – Yes; Mr. Atkins – Yes;

MOTION: Upon motion of Mr. Mikolajczyk, seconded by Mr. Atkins, the Board unanimously approved the minutes of the February 25, 2020 Regular Monthly Meeting.

Recorded Vote: Mr. Strano – Yes; Mr. Armstead – Yes;
Mr. Mikolajczyk – Yes; Mr. Atkins – Yes;

MOTION: Upon motion of Mr. Atkins, seconded by Mr. Armstead, the Board unanimously approved the minutes of the February 25, 2020 Executive Session.

Recorded Vote: Mr. Strano – Yes; Mr. Armstead – Yes;
Mr. Mikolajczyk – Yes; Mr. Atkins – Yes;

MOTION: Upon motion of Mr. Mikolajczyk, seconded by Mr. Armstead, the Board unanimously accepted Treasury Report as read.

Recorded Vote: Mr. Strano – Yes; Mr. Armstead – Yes;
 Mr. Mikolajczyk – Yes; Mr. Atkins – Yes;

Chairman announced that David Brown resigned from the Authority with good standing.

STAFF MONTHLY REPORT

The Superintendent presented to the Board his monthly report (see attached report).
No questions of the Superintendent's report.

ENGINEERS REPORT

Engineer submitted written report (see attached report).
No questions of the Engineer's report.

BUSINESS AGENDA

Resolution #23-20

Appointing Jeffrey A. Williams as the Acting Executive Director of the LRSA

Chairman stated that due to resignation of David G. Brown there is a need by the Authority to appoint Jeffrey A. Williams as an Acting Executive Director until such time as permanent Executive Director is named.

MOTION: Upon motion of Mr. Strano, seconded by Mr. Armstead the Board unanimously approved Resolution #23-20 as read and presented. (Resolution #23-20 attached)

RECORDED VOTE: Mr. Strano – Yes; Mr. Armstead – Yes;
 Mr. Mikolajczyk – Yes; Mr. Atkins – Yes;

Resolution #24-20

Appointing Jeffrey A. Williams as the Authority's Regulatory Authorized Representative

Chairman stated that Jeffrey A. Williams is the Acting Executive Director of the Authority having the responsibility for the overall operation of the LRSA Facility.

MOTION: Upon motion of Mr. Strano, seconded by Mr. Mikolajczyk the Board unanimously approved Resolution #24-20 as read and presented. (Resolution #24-20 attached)

RECORDED VOTE: Mr. Strano – Yes; Mr. Armstead – Yes;
 Mr. Mikolajczyk – Yes; Mr. Atkins – Yes;

Resolution #25-20

Authorizing Jeffrey A. Williams to act as the Authorized Representative to represent the Authority with the NJDEP and NJIB for Phase V Building Improvements Project

Chairman stated that Jeffrey A. Williams, is authorized to act as the Authorized representative to represent the Authority in all matter relating to the Phase V Building Improvements Project with the NJDEP and NJIB.

MOTION: Upon motion of Mr. Atkins, seconded by Mr. Mikolajczyk the Board unanimously approved Resolution #25-20 as read and presented. (Resolution #25-20 attached)

RECORDED VOTE: Mr. Strano – Yes; Mr. Armstead – Yes;
 Mr. Mikolajczyk – Yes; Mr. Atkins – Yes;

Resolution #26-20

Amending the Authority's Representative to the New Jersey Utility Authorities Joint Insurance Fund (JIF)

Chairman stated that due to the resignation of David G. Brown, it has been determined that Jeffrey A. Williams, should be appointed to the position of Fund Commissioner.

Resolution #26-20 (continued)

Amending the Authority's Representative to the New Jersey Utility Authorities JIF

MOTION: Upon motion of Mr. Strano, seconded by Mr. Armstead the Board unanimously approved Resolution #26-20 as read and presented. (Resolution #26-20 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Armstead - Yes;
Mr. Mikolajczyk - Yes; Mr. Atkins - Yes;

Resolution #27-20

Adopting an Industrial Discharge Permit Renewal to B&B Electroplating Co., Inc. & D'Angelo Metal Products

Chairman stated that B&B Electroplating Company, Inc. and D'Angelo Metal Products has applied for an Industrial Discharge Permit renewal in accordance with the requirements of the Authority Rules and Regulations.

MOTION: Upon motion of Mr. Strano, seconded by Mr. Mikolajczyk the Board unanimously approved Resolution #27-20 as read and presented. (Resolution #27-20 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Armstead - Yes;
Mr. Mikolajczyk - Yes; Mr. Atkins - Yes;

Resolution #28-20

Amending Resolution #21-20 Appointing Steven S. Glickman, Esq. as Special Litigation Counsel

Attorney stated that Resolution #21-20 has to be amended to rescind the contract award to Lite DePalma Greenberg, LLC and award the contract to the Law Office of Steven S. Glickman, LLC for an amount not to exceed \$10,000.00.

MOTION: Upon motion of Mr. Mikolajczyk, seconded by Mr. Armstead the Board unanimously approved Resolution #28-20 as read and presented. (Resolution #28-20 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Armstead - Yes;
Mr. Mikolajczyk - Yes; Mr. Atkins - Yes;

BIDS & PURCHASES

Resolution #29-20

Authorizing contract extension for a Pool of Contractors to provide Emergency and Scheduled Underground Utility Repairs

Chairman stated that Authority is in need to execute contract extension for a pool of contractors to provide Emergency and Scheduled Underground Utility Repairs.

MOTION: Upon motion of Mr. Armstead, seconded by Mr. Mikolajczyk the Board unanimously approved Resolutions #29-20 as read and presented. (Resolution #29-20 attached)

RECORDED VOTE: Mr. Strano - Yes; Mr. Armstead - Yes;
Mr. Mikolajczyk - Yes; Mr. Atkins - Yes;

Resolution #30-20

Awarding contract renewal with APG-Neuros for Blower Maintenance & Warranty Services

The Acting Executive Director stated that Authority needs to renew a contract with APG-Neuros for Blower Maintenance & Warranty Services. This is the third and last extension of the contract.

MOTION: Upon motion of Mr. Strano, seconded by Mr. Armstead the Board unanimously approved Resolutions #30-20 as read and presented. Resolution #30-20 attached.

Resolution #30-20 (continued)

Awarding contract renewal with APG-Neuros for Blower Maintenance & Warranty Services

RECORDED VOTE: Mr. Strano - Yes; Mr. Armstead - Yes;
Mr. Mikolajczyk - Yes; Mr. Atkins - Yes;

Resolution #31-20

Authorizing Public Management Services Contract to Compliance Solutions, LLC.

The Acting Executive Director stated that Authority needs to engage the services of a professional firm to serve as the HUD-CDBG-Section 3 Coordinator and the Socially and Economically Disadvantaged (SED) Project Coordinator for the Authority's 2019 Capital Improvement Projects and to provide consulting services as needed regarding negotiations with Aries Linden, LLC. Therefore, the Acting Executive Director is requesting the execution of an Agreement to retain Compliance Solutions, LLC to provide the above mentioned consulting services in the amount of not to exceed \$6,000.00

MOTION: Upon motion of Mr. Strano, seconded by Mr. Armstead the Board unanimously approved Resolutions #31-20 as read and presented. (Resolution #31-20 attached)

RECORDED VOTE: Mr. Strano – Yes; Mr. Armstead – Yes;
 Mr. Mikolajczyk – Yes; Mr. Atkins – Yes;

PUBLIC COMMENT - No Public in attendance.

EXECUTIVE SESSION - No Executive Session.

BILLS AND CLAIMS

Certification and recommendation received from the Executive Director, Purchasing/Contract Manager, and Financial Manager.

Operating Fund

MOTION: Upon motion of Mr. Atkins, seconded by Mr. Armstead the Board unanimously approved payment of the Operating Bills in the amount of \$874,550.32 (Resolution attached)

RECORDED VOTE: Mr. Strano – Yes; Mr. Armstead – Yes;
 Mr. Mikolajczyk – Yes; Mr. Atkins – Yes;

Renewal and Replacement Fund

MOTION: Upon motion of Mr. Atkins, seconded by Mr. Armstead the Board unanimously approved payments of the Renewal and Replacement Bills in the amount of \$129,064.35 (Resolution attached).

RECORDED VOTE: Mr. Strano – Yes; Mr. Armstead – Yes;
 Mr. Mikolajczyk – Yes; Mr. Atkins – Yes;

ADJOURNMENT

MOTION: Upon motion of Mr. Atkins, seconded by Mr. Armstead, the meeting was adjourned at 12:45 P.M. and it was ordered that the monthly Board Meeting of the LRSA be held on Tuesday, April 28, 2020 at 12:00 P.M. in the office of the Authority and/or via phone conference call.

RECORDED VOTE: Mr. Strano – Yes; Mr. Armstead – Yes;
 Mr. Mikolajczyk – Yes; Mr. Atkins – Yes;

Submitted by: Urszula Luzny