

THE LINDEN ROSELLE SEWERAGE AUTHORITY

The minutes of the regular meeting held on Wednesday, July 26, 2017 at 12:00 P.M. in the office of the Linden Roselle Sewerage Authority.

Chairman Vircik announced that the Public Notice of time and date of the Public Meeting has been duly executed in accordance with the Open Public Meeting Act, P.L., 1975, Ch. 231, notification being mailed 12/29/16 to the Local Source, Star Ledger, Home News Tribune, and to the municipal clerks of Linden and Roselle for posting in a public place.

Present: George Vircik, Chairman; Robert Sadowski, Vice-Chairman; Edward Mikolajczyk, Treasurer; Emerito Ruiz, Alternate Member

Absent: Jamel Holley, Member;

Late: Reginald Atkins, Alternate Member;

Attending: Gary G. Fare, Executive Director; Richard Rudin, Board Attorney; Thomas Laustsen, CDM Smith, Co.

MOTION: Upon motion of Mr. Sadowski, and seconded by Mr. Mikolajczyk, the Board unanimously appointed Mr. Ruiz both as an Acting Secretary and voting member.

MOTION: Upon motion of Mr. Mikolajczyk, and seconded by Mr. Sadowski, the Board unanimously approved the Agenda set forth below.

MOTION: Upon motion of Mr. Mikolajczyk, and seconded by Mr. Sadowski, the Board unanimously approved the minutes of the June 28, 2017 Executive Session.

MOTION: Upon motion of Mr. Mikolajczyk, and seconded by Mr. Sadowski, the Board unanimously approved the minutes of the June 28, 2017 Regular Board Monthly Meeting.

MOTION: Upon motion of Mr. Mikolajczyk, and seconded by Mr. Sadowski, the Board unanimously approved the minutes of the June 29, 2017 Personnel Committee Meeting.

MOTION: Upon motion of Mr. Sadowski, and seconded by Mr. Ruiz, the Board unanimously accepted Treasury Report as read.

BUSINESS AGENDA

EXECUTIVE DIRECTOR'S REPORT

The Executive Director presented to the Board his monthly report (see attached report).

Mr. Atkins joined the meeting at 12:10 PM. At this point Mr. Atkins is a voting Member and Mr. Ruiz stays as Acting Secretary.

In addition the Executive Director reported that there are new developments which was not included in his report. Spectraserv contacted the Executive Director asking if Authority will give them permission to dispose our sludge to Passaic Valley Sewerage Authority due to a major renovation of their facility, which could last as long as a one year period. The Executive Director stated that it does sound simple but in actuality it may not. The Authority has a 3 year contract with Spectraserv and in the contract it does says that Spectraserv will provide a backup plan, which that was a part of the State Sludge Management Plan. Secondly, the backup plan is to

EXECUTIVE DIRECTOR'S REPORT (continued)

use trailer mounted dewatering equipment to process the sludge to be disposed of by tractor trailers to approved landfills. The third, the Authority has to have contingency plan for disposal as is required by the State. The complicity is that the Authority does and has a contract with Spectraserv not with Passaic Valley, then there is another question, if Passaic Valley would accept Authority's contract with the same conditions as with Spectraserv.

The biggest issue is, if in fact the Authority would go ahead with the plan to dispose sludge to Passaic Valley, therefore in this case the Authority would be deviating from the State Sludge Management Plan. Another question is, does the Authority have to revise Authority's Sludge Management Plan, if so this could become a complex issue, which also could be time consuming with a high level of effort. The Executive Director added that he already contacted State and they are looking into it. The Executive director continued that he contacted Rich Rudin, Authority's Attorney to look into the legal aspects of the contract.

The Executive Director stated that he will keep the Board updated.

BIDS AND PURCHASES

Award Contract for NJPDES PCB's Monitoring Services

The Authority is required under its NJPDES permit to monitor the plant effluent for Polychlorinated Bi-phenyls (PCB's) for three dry weather and three wet weather events during the period October 2015 - September 2017. LRSA added the monitoring of the plant influent to the project to evaluate PCB reduction through the treatment plant. The report of results is due to NJDEP by April 1, 2018. Pace Analytical in March 2016 performed analysis for two events, however the Authority was not satisfied with the quality of their work and the contract was terminated. Therefore, quotes were solicited from three contract labs to complete the remaining four events. Executive Director and Staff are recommending that the Board approve a contract to provide Analytical Services to monitor the plant influent for PCB's for two dry weather and two wet weather events to Cape Fear Analytical Services, Inc. for an amount not to exceed \$11,000.

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Mikolajczyk, the Board unanimously approved a Resolution awarding a contract to provide Analytical Services as required by NJPDES permit to monitor the plant effluent for Polychlorinated Bi-phenyls (PCB's) to Cape Fear Analytical Services, Inc. for an amount not to exceed \$11,000. (Resolution #37-17 attached)

ENGINEERS REPORT

There were no questions of the engineer.

PUBLIC COMMENT

There were no public in attendance.

BILLS AND CLAIMS

Certification and recommendation received from the Executive Director, Purchasing/Contract Manager, and Financial Manager.

Operating Fund

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Atkins, the Board unanimously approved payment of the Operating Bills in the amount of \$650,284.80 (Resolution attached).

Renewal and Replacement Fund

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Atkins the Board unanimously approved payment of the Renewal and Replacement Bills in the amount of \$12,660.00 (Resolution attached).

Tom Laustsen left the meeting due to Executive Session.

EXECUTIVE SESSION

MOTION: Upon motion of Mr. Atkins, seconded by Mr. Sadowski the Board unanimously approved the Resolution to hold an Executive Session to discuss "Personnel Matters" and any other matters as may come before the Members.
(At 12:32 P.M., Resolution #08E-17 attached).

MOTION: Upon motion of Mr. Mikolajczyk, seconded by Mr. Sadowski, the Executive Session was closed 12:54 P.M. and the regular business meeting resumed.

The following actions has to be taken by Motion:

MOTION: Upon motion of Mr. Mikolajczyk, and seconded by Mr. Sadowski, the Board approved Authority's Table of Organization.

MOTION: Upon motion of Mr. Mikolajczyk, and seconded by Mr. Sadowski, the Board approved to advertise for the Executive Director and Superintendent positions.

MOTION: Upon motion of Mr. Mikolajczyk, and seconded by Mr. Sadowski, the Board approved the Executive Director and Superintended job descriptions.

ADJOURNMENT

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Atkins, the meeting was adjourned at 12:55 P.M. and it was ordered that the next monthly meeting of the LRSA be held on Wednesday, **August 23, 2017 at 12:00 P.M.** in the office of the Authority.