

THE LINDEN ROSELLE SEWERAGE AUTHORITY

The minutes of the regular meeting held on Wednesday, January 24, 2018 at 12:00 P.M. in the office of the Linden Roselle Sewerage Authority.

Chairman Vircik announced that the Public Notice of time and date of the Public Meeting has been duly executed in accordance with the Open Public Meeting Act, P.L., 1975, Ch. 231, notification being mailed 12/29/17 to the Local Source, Star Ledger, Home News Tribune, and to the municipal clerks of Linden and Roselle for posting in a public place.

Present: George Vircik, Chairman; Robert Sadowski, Vice-Chairman; Edward Mikolajczyk, Treasurer; Emerito Ruiz, Alternate Member; Mr. Atkins via conference call;

Late: Jamel Holley, Member;

Attending: David G. Brown, Executive Director; Jeffrey A. Williams, Superintendent; Richard Rudin, Board Attorney; Tom Laustsen, CDM Smith Co.;

Chairman appointed Mr. Ruiz as a voting Member for this meeting until Mr. Holley arrives.

MOTION: Upon motion of Mr. Sadowski, and seconded by Mr. Ruiz, the Board unanimously approved the Agenda set forth below.

MOTION: Upon motion of Mr. Sadowski, and seconded by Mr. Ruiz, the Board unanimously approved the minutes of the December 19, 2017 Executive Session.

MOTION: Upon motion of Mr. Sadowski, and seconded by Mr. Ruiz, the Board unanimously approved the minutes of the December 19, 2017 Regular Board Monthly Meeting.

MOTION: Upon motion of Mr. Sadowski, and seconded by Mr. Ruiz, the Board unanimously accepted Treasury Report as read.

BUSINESS AGENDA

Setting Reorganization Meeting Date

A Resolution was presented establishing the Reorganization Meeting for February 28, 2018 at 12:00 P.M. in the office of the Linden Roselle Sewerage Authority, as required by the Authority's By-Laws. The regular meeting will be held immediately thereafter. The nominating Members has been named for making recommendation for the officers at the Organizational Meeting.

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Ruiz, the Board unanimously approved the Resolution setting an Annual Meeting to be held on February 28, 2018 at 12:00 P.M. with the Regular Board Meeting followed immediately thereafter (Resolution #01-18 attached).

Chairman appointed Nominating Committee for Authority's Annual Reorganizational Meeting, which consist of Mr. Sadowski and Mr. Atkins.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director presented to the Board his monthly report (see attached report). In addition, the Executive Director added that the Notice of Violation to Cogen was rescinded as they provided data to reduce the daily average within compliance. No questions of the Executive Director report.

SUPERINTENDENT'S REPORT

Superintendent presented to the Board his monthly report (see attached report). Mr. Holley arrived at 12:16 P.M. and became a voting member at this time. Chairman asked about recent water leak. Superintendent stated that it happened in January a water main break near the Raw Wastewater Pumping Station in the roundabout at the plant. The Executive Director concurred with Superintendent that the Authority needed to declare an emergency to repair the water line due to threatening shutting down Authority's operations. Montana Construction was contacted and they were able to mobilize and repair the break that evening and allowing Authority to continue operations.

BUSINESS AGENDA (continued)

Granting Consent to Assignment of Temporary Construction Easements for New Grasselli Road Bridge and Improvements

At the Board Meeting of September 24, 2014 by Resolution #46-14 the Board authorized to execute an Agreement to convey various easements to the City of Linden for the construction, maintenance and use by the public of certain bridge and road improvements to Grasselli Road. City has requested the Authority's consent of the Bridge Easement of the Road Easement for the assignment from the City to a developer, Grasselli Road Partners II LLC ("GRP"), of temporary construction easements granted by the Authority to the City in the Bridge Easement and Road Easements. The assignment will be in furtherance of a Developer's Agreement between the City and GRP, which the City has been negotiating. Also the assignment of the temporary construction easement is in the public interest, because the road and bridge improvements will be used to benefit the public and will not adversely affect any of the Authority's property or facilities. Furthermore, either the Chairman or Executive Director is authorized to execute whatever documentation is necessary to effectuate the Authority's consent to the City's assignment of the temporary construction easements. The Executive Director and Rich Rudin Authority's Attorney are recommending that the Board grant the above Consent.

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Holley, the Board unanimously approved Resolution Granting Consent to Assignment of Temporary Construction Easements for New Grasselli Road Bridge and Improvements. (Resolution #03-18 attached)

BIDS AND PURCHASES

Awarding a Contract Amendment with Spectraserv, Inc. for Removal, Barge & Disposal of Sludge

At the Board Meeting of July 22, 2015, the Board awarded a three year contract to Spectraserv, Inc. in the amount of \$3,531,520 for removal, barge transport and disposal of sludge. To date, \$3,222,579 if the contract total has been expended. As a result of the increased efficiency in removal of BOD's (Biochemical Oxygen Demand) from the Authority's influent stream and the cleanout of Digester No.2 in 2016, the amount of sludge produced has increased from what was estimated at the time of the contract award. Therefore, this increase in sludge production will require a contract amendment in the amount of \$600,000 which will ensure that the operating needs of the Authority with respect to the removal of sludge by barge can be met prior to the July 31, 2018 contract expiration date. The Executive Director and Staff are recommending a contract amendment in the amount of \$600,000 with Spectraserv, Inc. for a total not to exceed contract amount of \$4,131,520.

BIDS AND PURCHASES (continued) / Awarding a Contract Amendment with Spectraserv, Inc.

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Mikolajczyk, the Board unanimously approved Resolution awarding a Contract Amendment in the amount of \$600,000 for the Removal, Barge Transport and Disposal of Sludge to Spectraserv, Inc., resulting in a total not to exceed contract amount of \$4,131,520.00. (Resolution #02-18 attached)

ENGINEERS REPORT

There were no questions of the engineer. Tom Laustsen added that construction of Main St Pump Station will be completed shortly and before end of February the punch list will be done.

PUBLIC COMMENT

There were no public in attendance.

BILLS AND CLAIMS

Certification and recommendation received from the Executive Director, Purchasing/Contract Manager, and Financial Manager.

Operating Fund

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Holley, the Board unanimously approved payment of the Operating Bills in the amount of \$535,183.49 (Resolution attached).

Renewal and Replacement Fund

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Mikolajczyk the Board unanimously approved payment of the Renewal and Replacement Bills in the amount of \$180,349.50 (Resolution attached).

Tom Laustsen left the meeting due to Executive Session.

EXECUTIVE SESSION

MOTION: Upon motion of Mr. Mikolajczyk, seconded by Mr. Sadowski the Board unanimously approved the Resolution to hold an Executive Session to discuss "Personnel Matters" and any other matters as may come before the Members.
(At 12:31 P.M., Resolution #01E-18 attached).

MOTION: Upon motion of Mr. Holley, seconded by Mr. Mikolajczyk, the Executive Session was closed 12:44 P.M. and the regular business meeting resumed.

Tom Laustsen joined the meeting.

The following action has to be taken by Motion:

MOTION: Upon motion of Mr. Mikolajczyk, seconded by Mr. Sadowski, the Board unanimously approved one time salary adjustment of \$11,000 for Office Clerk, Mrs. Zennario; Office Clerk, Mrs. Earley and Office Manager, Mrs. Luzny effective January 1, 2018.

ADJOURNMENT

MOTION: Upon motion of Mr. Sadowski, seconded by Mr. Mikolajczyk, the meeting was adjourned at 12:45 P.M. and it was ordered that the monthly Board Meeting of the LRSA be held on Wednesday, **February 28, 2018 at 12:00 P.M.** in the office of the Authority.