

## THE LINDEN ROSELLE SEWERAGE AUTHORITY

The minutes of the regular meeting held on Wednesday, January 25, 2017 at 12:00 P.M. in the office of the Linden Roselle Sewerage Authority.

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Chairman Koczur announced that the Public Notice of time and date of the Public Meeting has been duly executed in accordance with the Open Public Meeting Act, P.L., 1975, Ch. 231, notification being mailed 12/29/16 to the Local Source, Star Ledger, Home News Tribune, and to the municipal clerks of Linden and Roselle for posting in a public place.

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**Present:** Frank Koczur, Chairman; Robert Sadowski, Secretary; Edward Mikolajczyk, Treasurer; Patrick Cerra, Alternate Member; Jamel Holley, Alternate Member via phone conference;

**Attending:** Gary G. Fare, Executive Director; Richard Rudin, Board Attorney; Tom Laustsen, CDM Smith; Rhashonna Cosby-Hurling, Councilwoman City of Linden;

**MOTION:** Upon motion of Mr. Mikolajczyk, and seconded by Mr. Sadowski, the Board unanimously approved the Agenda set forth below.

**MOTION:** Upon motion of Mr. Mikolajczyk, and seconded by Mr. Sadowski, the Board unanimously approved the minutes of the December 20, 2016 Executive Session. Mr. Vircik abstained due to absence.

**MOTION:** Upon motion of Mr. Sadowski, and seconded by Mr. Mikolajczyk, the Board unanimously approved the minutes of the December 20, 2016 Regular Board Monthly Meeting. Mr. Vircik abstained due to absence.

Treasury report accepted as read.

Tom Laustsen and Councilwoman Cosby-Hurling left the board room due to Executive Session.

### **EXECUTIVE SESSION**

**MOTION:** Upon motion of Mr. Sadowski, seconded by Mr. Vircik, the Board unanimously approved the Resolution to hold an Executive Session to discuss "Personnel Matters" and any other matters as may come before the Members.  
(At 12:05 P.M., Resolution #01E-17 attached).

**MOTION:** Upon motion of Mr. Vircik, seconded by Mr. Mikolajczyk, the Executive Session was closed 12:45 P.M. and the regular business meeting resumed.

The regular business meeting resumed; Tom Laustsen, CDM Smith along with Councilwoman rejoined the meeting.

The following actions have to be taken by Motion:

**MOTION:** Upon motion of Mr. Vircik, and seconded by Mr. Sadowski, the Board unanimously concurred with the Personnel Committee and the Executive Director and Staff recommendation to promote Richard Guerra to Monitoring Supervisor/Safety Officer effective February 6, 2017 with a salary of \$50,000, also with a salary adjustment of \$55,000 after successfully completion a one year probation period.

**MOTION:** Upon motion of Mr. Vircik, and seconded by Mr. Sadowski, the Board unanimously approved to advertise and solicit according to the Authority's Hiring Policy for a Shift Operator, as this position is being vacated by Richard Guerra.

**MOTION:** Upon motion of Mr. Vircik, and seconded by Mr. Sadowski, the Board acknowledge retirement of the Executive Director with the date June 1, 2017 after 30 years of service. Due to proper transition of the Executive Director position the Board approved retirement proposal with certain conditions which will be drafted by Rich Rudin with an extended retirement date of December 31, 2017.

**MOTION:** Upon motion of Mr. Sadowski and seconded by Mr. Mikolajczyk, the Board unanimously authorized the Executive Director to advertise Public Notice of the availability to sell the Authority's remaining amount of effluent for reuse purposes.

**Advisement:** Two companies Brayco and NuStar are interested to rent and/or possible purchase of the Authority's barge dock. Brayco has already submitted a proposal which outlines the rehabilitation work to be conducted over a period of time and estimates a cost value. The Authority as of this time is awaiting a proposal from NuStar. As the proposals details become more definitive a Special Meeting will be scheduled of the Board with Rich Rudin in attendance.

## **BUSINESS AGENDA**

### **Issuance of an Industrial Discharge Permit Renewal to Linden Property Holdings, LLC**

Linden Property Holdings (LPH) has applied for an industrial discharge permit renewal with LRSA to discharge untreated groundwater from a groundwater collection system located at the former GAF Chemical Company site. The pumping system is estimated to produce a maximum of 200,000 gallons per day of contaminated groundwater. LPH is subject to the LRSA local pretreatment limits; there are no EPA categorical standards for this type of waste stream. The total volume discharged will be monitored for all the local limit pretreatment parameters. Should additional maintenance of the UV system be necessary as a result of scaling of the UV system from LPH discharge, LPH will reimburse LRSA for those increased costs, which conditions are part of a separate written agreement between both parties.

The draft permit was subject to 30-day public comment. No comments were received. Therefore the Executive Director and Staff are recommending that the Board adopts Discharge Permit Renewal to Linden Property Holdings, LLC effective February 1, 2017.

**MOTION:** Upon motion of Mr. Vircik, seconded by Mr. Sadowski, the Board unanimously approved Resolution authorizing issuance of an Industrial Discharge Permit Renewal effective February 1, 2017 to Linden Property Holdings, LLC (Resolution #01-17 attached).

**BUSINESS AGENDA (continued)**

**Issuance of an Industrial Discharge Permit Modification to All Industrial Discharge Permittees to include provisions for the "Emergency Preparedness Plan" per NJDEP**

The LRSA industrial discharge permits are being modified to include the requirements under the "Implementation Strategy for Pretreatment Programs during Emergency Situations". The NJDEP has issued the above implementation effective October 1, 2016. The following Significant Industrial User Discharge Permits are proposed to be modified as follows: Linden Bulk Transportation Cop. Inc., Safety-Kleen Corporation, Merck Sharp & Dohme Corp., Northeast Linen Supply Co., Cogen Technologies Linden Venture, B&B Electroplating Co., D'Angelo Metal Products, Paramount Metal Finishing Co., General Magnaplate Corp., Veolia Sulfuric Acid Regeneration Plant, Linden Property Holdings LLC, City of Linden Landfill, and Unitex Textile Rental Services. Each SIU permittee is required to prepare and maintain an up-to-date plan, specifically intended to limit discharges to the POTW during an emergency to mitigate damage to water of the State arising from an emergency. Each SIU permittee will have 12 months from the date the modification becomes effective to submit their emergency discharge plan.

The draft permit was subject to 30-day public comment. No comments were received. Therefore the Executive Director and Staff are recommending that the Board adopts Discharge Permit Modification to all Industrial Discharge Permittees modification to take effect February 1, 2017.

**MOTION:** Upon motion of Mr. Sadowski, seconded by Mr. Mikolajczyk, the Board unanimously approved Resolution authorizing issuance of an Industrial Discharge Permit Modification to all LRSA Permittees to include provisions for the "Emergency Preparedness Plan" in order to conform with NJDEP "Implementation Strategy for Pretreatment Programs during Emergency Situations" effective February 1, 2017 (Resolution #02-17 attached).

Councilwoman left meeting at 1:00 PM

**EXECUTIVE DIRECTOR'S REPORT**

The Executive Director presented to the Board his monthly report (see attached report).

There were no questions of the Executive Director's Report.

**Setting Reorganization Meeting Date**

A Resolution was presented establishing the Reorganization Meeting for February 22, 2017 at 12:00 P.M. in the office of the Linden Roselle Sewerage Authority, as required by the Authority's By-Laws. The regular meeting will be held immediately thereafter. The nominating Member has been named for making recommendation for the officers at the Organizational Meeting.

**MOTION:** Upon motion of Mr. Vircik, seconded by Mr. Sadowski, the Board unanimously approved the Resolution setting an Annual Meeting to be held on February 22, 2017 at 12:00 P.M. with the Regular Board Meeting followed immediately thereafter (Resolution #03-17 attached).

**BIDS AND PURCHASES**

**There were no bids and purchases**

**ENGINEERS REPORT**

No questions of the Engineer's Report, however Tom Laustsen added that they submitted to NJDEP TWA extension request for FEMA project; Main Street Pump Station.

**PUBLIC COMMENT**

No one from public was present.

**BILLS AND CLAIMS**

Certification and recommendation received from the Executive Director, Purchasing/Contract Manager, and Financial Manager.

**Operating Fund**

**MOTION:** Upon motion of Mr. Sadowski, seconded by Mr. Mikolajczyk, the Board unanimously approved payment of the Operating Bills in the amount of \$772,163.32 (Resolution attached).

**Renewal and Replacement Fund**

**MOTION:** Upon motion of Mr. Vircik, seconded by Mr. Mikolajczyk the Board unanimously approved payment of the Renewal and Replacement Bills in the amount of \$22,154.18 (Resolution attached).

**ADJOURNMENT**

**MOTION:** Upon motion of Mr. Mikolajczyk, seconded by Mr. Sadowski, the meeting was adjourned at 1:08 P.M. and it was ordered that the next monthly meeting of the LRSA be held on Wednesday, **February 22, 2017 at 12:00 P.M.** in the office of the Authority.